



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Gurunanak College of Pharmacy
• Name of the Head of the institution	Dr. A.M. Ittadwar	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	09766111767	
• Mobile No:	09325949084	
• Registered e-mail	gncp2004@yahoo.com	
• Alternate e-mail	abhayittadwar@yahoo.com	
• Address	Near Dixit Nagar, Behind C.P. Foundry, Khasara No. 81/1, Kamptee Road, Nagpur	
• City/Town	Nagpur	
• State/UT	Maharashtra	
• Pin Code	440026	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University				
• Name of the IQAC Coordinator	Dr. V.V. Kale				
• Phone No.	09561793703				
• Alternate phone No.	9422815111				
• Mobile	09561793703				
• IQAC e-mail address	gncp2004@yahoo.com				
• Alternate e-mail address	abhayittadwar@yahoo.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gncp.edu.in/PDF/AQAR%20FOR%202019-2020-PDF.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gncp.edu.in/Intro%20IQAC.php				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.3	2016	25/05/2016	24/05/2021
6.Date of Establishment of IQAC			08/08/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr. N.P.Sapkal	IRRD	DST-SERB	2019 for 3 years	66,99,848	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Successfully completed the academic year including internal assessments through online mode. 2. Attempted to conduct co-curricular, extra-curricular, and extension activities through online mode. 3. Continued enhancing soft skills of students through online mode. 4. Organized AICTE sponsored training program for teachers through ED cell. 5. Increased the number and quality of research publications.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

2.Student2.1 356

Number of students during the year

File Description	Documents
Data Template	View File

2.2 57

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 98

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 23

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 23

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	05
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	356
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	57
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	98
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	23
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	23
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	07
Total number of Classrooms and Seminar halls	
4.2	49.25054
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	57
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gurunanak College of Pharmacy is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, and adopts the curriculum prescribed by the Pharmacy Council of India (PCI). The institute has a well-developed structure for the effective implementation of the curriculum prescribed by the PCI. Before the start of the academic session, and after the issuance of the university academic calendar, the institute's academic calendar and Time-tables are prepared for all the programs by the Program Committee. These documents are then reviewed by the IQAC and are deployed through the Program committee and IQAC. Academic calendars and timetables are displayed on notice boards for students and staff and also are separately circulated to each concerned member in the institute and locations like classrooms, library, laboratories, animal house, store, administrative office, etc. During the academic year 2020-21, these were circulated through emails, the college website, and WhatsApp groups.

Each faculty prepares the teaching plan for the conduction of theory and practical courses. The teaching plan consists of important information such as course details, timetable, session plan, and record of course delivery along with details of teaching methods (pedagogy) and teaching aids. A record of attendance, assignments, performance evaluation, lab manuals, and project work is also maintained. Continuous assessment report of students' performance is assessed internally by the Program Committee. The program committee encourages the use of different teaching aids such as simulation software, LCD projectors, wall charts, and models. The program committee also sees that various techniques of participative learning are employed by the faculty members like videos, quizzes, seminars, objective tests, group discussions, think-pair-share, flipped-classroom, for an effective learning process. Institute conducts various seminars, workshops, field/industry/hospital visits, and training programs for effective implementation of curriculum as well as to bridge the gaps in the curriculum.

IQAC reviews the adherence to the academic calendar in all its meetings and also reviews the student feedback in order to monitor the effectiveness of the curriculum delivery process.

The assessment of curriculum delivery by faculty is carried out through well articulated Feedback form filled and submitted by students. Any complaint in teaching-learning are resolved through Program Committee and IQAC meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gncp.edu.in/PDF/Academic%20Calender%202020-2021.PDF

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Program committee prepares the institute academic calendar after the availability of the university academic calendar. In the session 2020-21, the university academic calendar was issued on 16/06/2020 where 01/08/2020 was mentioned as the date for the commencement of classes. However, due to the Covid-19 pandemic situation, there was a lockdown in the region and results couldn't be declared in time. The university extended the date of

commencement of the session to 17/08/2020 and the institute academic calendar was prepared accordingly. Owing to the uncertainties prevailing at that time, it was decided to include all the activities in the calendar and the mode of conduction was also mentioned. At the end of the year, it was noted that as the lockdown continued throughout the session, therefore, activities that were not possible to conduct through offline mode, were not conducted, and a few additional activities which were not planned previously were conducted. There were delays in the admission of first-year students, in the university announcements regarding the university examinations, therefore, similar delays were observed in the activities which were dependent upon the same. Overall, the session was extended and a satisfactory adherence to the calendar was not observed owing to the uncertain situations prevailing around all of us.

Despite all the uncertainties and associated delays, teaching-learning and continuous evaluation of all the courses continued in online mode, and mechanisms for the same were developed through the efforts of IQAC, Program committee, and examination committee. Mostly Google classroom was used by all the teachers for sharing study materials, course plans, question banks, etc., and evaluation was also conducted using the same through quizzes, assignments or viva, etc. Google meet application was used to conduct the classes. Feedback collected at the end of the session revealed that the students were happy with both teaching-learning and continuous internal evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gncp.edu.in/PDF/Academic%20Calender%202020-2021.PDF

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development

B. Any 3 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

02

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

31

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

31

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Our Institution integrates cross-cutting issues of society like Human values, ethics and morals, Environmental awareness and, Gender Equality which are an indivisible part of the curriculum. In addition, the overall working culture of the institution follows professional ethics, respect, human values and moral attitudes. Many of such following practices ensure the addressal of these cross-cutting issues:

Human values, ethics and morals:

The induction Programme conducted at the entry-level of this course is designed in such a way that it orients the new entrants to follow basic human values, ethics and morals. Moreover, Guest lectures are conducted to discuss the issues and measures for preventing its violation at the institutional level. Also, students are exposed to subjects as a part of the curriculum, that has a direct link to society, public relations and ethics like marketing management and Social and preventive pharmacy. This kind of activity gives an added threshold towards discussions, deliberations and evaluations.

Environmental awareness :

There is a compulsory subject in third-semester students as Environmental studies which enhances their knowledge about environmental protection and sustainability. Tree plantation is done regularly to achieve harmony with nature and to maintain ecological balance. One of our Support staff is a popular public

figure in Nagpur known for increasing the green cover around by donating and planting saplings on numerous occasions.

Gender Equality

Equal opportunities and facilities are available in the institution for both male and female students. Separate common rooms for both girls and boys are present. Regular guest lectures are conducted to motivate both genders for overall personality development. Specific gender-related issues are handled by an institutional cell.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

68

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gncp.edu.in/Intro%20IOAC.php ; http://gncp.edu.in/PDF/Student%20Feedback%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

119

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

63

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners are those students who are ahead on the learning curve and require advanced knowledge. The institution encourages the advanced learners, who are keen to learn more and expand their horizon of knowledge in various ways depending upon the ability, interest, and potential of students. These students are identified based on their performance in the University Examination of previous semesters, internal examinations, level of interaction in the classroom, and overall participation in the activities. Advance learners are motivated to enhance their knowledge and presentation skills by conducting lectures for students of other classes and are also encouraged to demonstrate experiments to the students of other batches. Through such exercises, the expertise of students is developed. Advanced learners are also encouraged to complete various courses offered by our institutes or other organizations/websites like WIPO, Unacademy, Coursera, Swayam, MOOCs, etc. In a few cases, the advanced learners also give lectures to the industry in the area of their interest.

Such students are guided for career planning and GPAT/Competitive Examinations as well. They are encouraged to participate actively in various co-curricular activities in and across the institutions in order to develop other soft skills in them.

The slow learners (Weak Students) means those who could not keep pace with the classroom teaching and needs extra attention so there is a need to bring such students at par with the rest of the students of the class. These are identified based on their performance in the University Examination of the previous semester and internal examinations. Based upon the need, potential, and inclination of students different approaches are used to improve their academic performance. Remedial/Extra classes are conducted with appropriate focus on the subject in which the students are found to be slow learners. Individual academic counseling is done by the concerned subject teacher and additional assignments are given to assess the improvement. In some cases, students' study groups are formed for peer-to-peer learning. Personal counseling is done through the mentor is also done to understand the reasons for slow learning.

File Description	Documents
Link for additional Information	0
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
346	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute believes to impart curriculum delivery through student centric methods. The faculty members are always taking efforts to conduct many in-class activities to shift from the passive learning to active learning mode. Initiatives are taken to

increase participative learning through activities like, Flipped-class room, Think-pair-share, Quiz, Role plays, Seminars, debate, Journal club, and some other newer approaches like content creation through videos etc. Through all these activities involvement of students is enhanced and therefore effective outcome attainment is observed.

To give the experiential learning to students, regular demonstrations of all the equipment and machineries are conducted for students. The students are even allowed to handle these equipment/machine in order to get hands on experience. Moreover, on field visits are arranged for students to drug garden, pharmaceutical industries, hospitals, drug stores in order to relate the classroom teaching with the actual requirements of the profession. Quiz, case studies, assignments, projects are given to the students and the problem solving approach is developed. Additionally, guest lectures of subject matter experts are also arranged for some selected topics.

Students are always encouraged to use the portals like "Coursera, Swayam and MOOCs" for enhancing the curriculum updates.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gncp.edu.in/Intro%20IQAC.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Faculty of institute is actively involved in using ICT based teaching tools and techniques for effective curriculum delivery. The entire campus of the institute is Wi-Fi enabled and all the classrooms are equipped with LCD/OHP. All the faculty members are utilizing the LCD/OHP during teaching based upon the nature of content to be delivered. The college has well designed recording room for recording videos. Faculty as well as students are well versed in recording software's like screen cast-o-matic, OBS studio, screen recorder etc. Faculty is engaged in creating online education resources through YouTube channel and few of the faculty members have also received very good and motivating comments from the learners.

Most of the faculty are using Google® classroom, Teachmint® free

online resources for sharing the course plans, assignments, study material and communication with students. The social media platforms are also being extensively used for course/class/college related communications. The college always encourages the faculty to update their knowledge on ICT based teaching learning by participating in various FDP, workshops. The college has also taken initiative to arrange internal training program from time to time to make the faculty well versed with the updates.

Apart from the ICT tool, faculty uses many ICT based techniques like Flipped classroom, video creation by students, journal club activity to deliver the curriculum content effectively. PG students regularly utilizes various statistical software for their research projects. The pharmacology lab is equipped with a simulation software for practical demonstration. College has currently switched to e governance platform and is operating through V-medulife®, an LMS software. During the pandemic situation college has successfully conducted the online teaching learning and content delivery through Zoom®, G-meet and Teachmint® platform. College faculty conducted the G-form tests and assignments on regular basis in online mode, showcasing the increased utility of ICT in teaching: learning process. The PG students' viva was successfully conducted through online platform.

The college has adequate number of computers for students and faculty. One hundred fifty nine number of E-resources are available in the library in the form of CD/DVD.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gncp.edu.in/PDF/ICT%20Tools%20anb%20Techniques.PDF

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

302

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the PCI and University system for conducting internal assessments.

An internal examination committee in the college coordinates and conducts Internal examinations.

The academic calendar mentions the proposed dates for all internal tests and it is circulated to all the stakeholders before the commencement of the academic session.

The timetable of each class test is displayed on the institute notice board in advance. Question papers are designed according to PCI guidelines to achieve course outcomes. Training regarding the question paper designing, pattern, and formatting is given by the examination cell to all the faculty members. Each examiner submits question papers in advance in sealed envelopes to the examination cell. The record of this submission is maintained. The envelopes are opened in the examination rooms by the invigilators, 5 minutes before the beginning of the examination.

After the valuation, the answer sheets are shown to students, and grievances, if there are any, are addressed by the concerned teacher in charge. The final marks and valued answer sheets are returned to the exam section within 15 days from the date of completion of the class test and marks are entered as per the documentation system. The memorandum of marks is also submitted along with this. At the end of the semester, the marks of all the tests, their average score, and marks of continuous evaluation are shown to students and are also displayed.

File Description	Documents
Any additional information	View File
Link for additional information	http://gncp.edu.in/Exam%20Section.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An internal examination committee in the college is formed to coordinate and conduct

Internal/external examinations. The internal examination committee ask for submission of corrected answer sheets in exam section within 15days from the date of completion of class test and informed to the faculty through notice.

Class tests are conducted in accordance to academic calendar displayed before the commencement of academic session. Question papers are designed according to university guidelines and prospective point to achieve program outcomes.

University practicals are conducted at college level with the invigilation two examiners one internal and one external as appointed by the University. The marks are entered online on the university website on the same day of the University practical examination in the presence of the internal and external examiners.

For the M. Pharm, Semester assessment is done on the basis of Allotment of Problem based assignment is done for Research Work at Semester III and IV.

The mechanisms for redressal of grievances with reference to evaluation are as follows:

Internal assessment:

1. After the conduct of the theory internal exam, answer sheets of class test are assessed by the subject teacher. Answer sheets are shown to students in the class room. The subject teacher discuss with students about the solution of the questions to be written in answer sheet. Any doubts or clarifications regarding the marks allotment or calculation mistakes are immediately rectified by the subject teacher. Further the examination Committee settles any grievances

related to internal examination, discrepancies of any sort related to examination etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gncp.edu.in/Exam%20Section.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome based education is a breakthrough transformation in the field of education that holds a student centric approach and is oriented towards achieving a set of goals for measuring student's performance. Hence, achieving the outcomes of a program and an individual course that a student undergoes becomes mandatory. Therefore, predefining these in the form of PO's and CO's forms basis of evaluating the end performance of the student. This practice is regularly followed as a part of curriculum and adherence to PO's and CO's is strictly employed and monitored. At the beginning of the B.Pharm Program and individual course, students are introduced with the significance of PO's and CO's and their attainment. The course outcomes are framed by respective course coordinators/teachers which are in accordance with the scope of the particular course. These are circulated amongst the students and are also available on the website of the institution. It is also placed in course files, for achieving a better access to all the stakeholders. Hard copy of syllabus, POs and COs are issued to all the departments and are readily available for reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gncp.edu.in/PDF/B.%20Pharm%20Course%20Outcomes.pdf , http://gncp.edu.in/M.Pharm.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes framed are assessable statements for students to know, follow, implement and value by the end of that course. The Course Objectives (CO) for every course is mapped with the Program Objectives (PO). This entire preparation process of CO ensures that the specific course objectives are achieved through evaluation. The structured CO is discussed with other faculty members of related domain and is further verified by the HOD and ultimately gets approval by the Principal before its final circulation.

The institution has a fixed procedure for calculating the CO attainment. CO of each subject is linked with a specific and relevant PO. Attainment of CO is based on the score obtained in the exam and continuous internal assessment. Mapping of POs with COs is calculated quantitatively and its attainment is measured.

The faculties are consistently communicated during the staff meetings and IQAC meetings on the importance of course outcome, programme outcome, vision and mission policies of the institution.

This exercise of designing, evaluating CO and its mapping with PO resulted in improving the quality, accountability of the system thereby aiming at a better Programme objective attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gncp.edu.in/Exam%20Section.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	0

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gncp.edu.in/PDF/Student%20Feedback%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

20.98832

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.serb.gov.in/home.php

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities relevant in a social context are planned on a regular basis to help in inculcating social value and responsibilities amongst students and staff members. The social cohesiveness is maintained through extended activities in the neighbourhood community to sensitize students about social issues for their holistic development and arouse a sense of dedication to social upliftment and accountability among students.

These socio-friendly extension activities are materialised through various cells and activity centres. However, pandemic restrictions limited the number of social activities. Some of the major extension activities conducted in the session were distribution of food packets, groceries, clothes to the needy in the lockdown period, Constitution Day, Netaji Subhas Chandra Bose Jayanti by the NSS cell of the institution.

The details of these activities are available on college website given below. Reports are mentioned in college newsletter volumes as shown in this link.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/NSS.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

187

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an excellent infrastructural facilities and teaching learning as required by regulatory bodies like AICTE, PCI and RTM Nagpur University. The facilities are upgraded from time to time according to the need of higher education and are well maintained through various internal committees. The classrooms are well equipped with multimedia equipments like LCD projectors to facilitate effective teaching/learning process. The laboratories are well equipped with operational advanced infrastructure, equipments and instruments. The Institute also has auditorium, conference & seminar hall, medicinal plants garden, museum with exhibition displayed along the corridor. The institute has provided special ramps and wheel chair for easy movement of differently-abled persons. An automated elevator is also equipped for smooth movement from any floor. Students are trained and encouraged to use highly sophisticated instruments like HPLC, FTIR Spectrophotometer, Tablet punching machine, tablet coating machine, Disintegration and Dissolution apparatus, Autoanalyzer apparatus etc. All sophisticated instruments are maintained through maintenance contract and provided with SOPs and log-books for efficient operation and monitoring. Institute has well ventilated Animal house maintained as per CPCSEA guidelines. The classrooms are spacious and well ventilated ensuring adequate seating of the students. The institute has installed substantial number of CCTV cameras for security and safety. Fire safety equipments and fire extinguishers are installed in all the laboratories and corridors of the building. Faculty and administrative staff is provided with individual cabin with computers and internet facility. The institute is equipped with fibre optic high speed 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library.

The institute has huge Cricket play ground well maintained by Vidarbha Cricket Association (VCA), Nagpur. The playground is also used for outdoor games like volleyball, shot-puts, etc. Indoor games like carom, chess, badminton, table tennis etc. are organised in Auditorium and campus premises. Students are encouraged to participate in various sports events at all levels.

Library is spread over 160 sq. m. area having separate issue return section, reading section, reference section, computer section and OPAC system, The institute is equipped with voluminous library with textbooks, reference books, national/international

journals, periodicals and other readable articles online through internet. Library is supported with library software to help students for easy issue and return of the books. Library has a spacious seating arrangement to accommodate around 90 students at a time. Library is equipped with 4 computers terminals with latest software and free internet facility with 100 MBPs and also Wi-Fi for internet access on personal laptops. Library is equipped with a reprographic facility for the convenience of the students. Various printed journals of national and international repute are made available for the students free of cost for their literature survey. OPAC computerized system is provided to the students, which facilitates them to have a glance at the number of books available, number of issued books, new books added to the list which helps them to issue the correct book when required. Library has a free access to the students where they can choose the book/s of their interest. Every student can issue maximum Two books at a time for study. There is also a facility for free of cost issuance of books from book bank to scholarship students belonging to backward caste. Institute also practices the donation of the old and used books by the faculty, students and alumni for more enrichment of the library. A well maintained animal house is available that hosts animals required for routine practicals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, along with curricular activities, the students are encouraged for participation in sports and extra-curricular activities as essential components. The institute has adequate facilities for sports, games and cultural activities. The institute has huge play ground well maintained by Vidarbha Cricket Association (VCA), Nagpur. Institute has large playgrounds with provision for various sport activities, such as, Cricket, Football, Volleyball and Kho-kho. A separate well equipped gymnasium is available for physical exercise. The auditorium hall has well-equipped acoustics system for organizing annual functions and cultural events. Students, faculty and support staff wholeheartedly takes part in games and sports competitions named "Zest" which is organized every year. Students are encouraged for

participation in various cultural events and sports competitions at local, state and National level organized by the other colleges and universities. Institute has excelled in these events by winning prizes and awards in individual and group events. Some of the faculty members serve as instructors on the International Yoga Day to inculcate importance of Yoga and meditation in life. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by students cultural programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.90526

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institutional Library offers a rich collection of books comprising of both text and reference books related to the Pharmacy programs. Apart from this, Library also holds the collection on 'General Reading Books' covering the areas of Self Help, Motivation, Leadership, Interview Techniques, Soft Skills, General Management, Competitive examinations resume writing, etc. Library also proactively hosts the gateways of the subscribed e-resources to enhance the usage of e-resources by its stakeholders. Library also provides all the previously held university external examination question papers, internal question papers and current syllabus. Library committee looks after the entire mechanism of working of Library. Library follows enterprise resource planning (ERP) software for day to day transactions, procurements, accounting and management.

Access to library services is allowed not only to the regular students, but also to ex-students and students from other institutes. They can utilize the library resources by taking due permission from the In charge. Library also caters to the reprographic requirements of the students and faculty members by allowing dedicated reprographic facility in the library premises.

Issuance of books and reading material takes place only through the library card for both students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://gncp.edu.in/Library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Faculty and administrative staff have been provided with individual cabin with computers and internet facility. The institute is equipped with high speed 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library. All IT related facilities are maintained through AMC renewed every year.

Computer Lab area: 75 Sqm.

Total computers: 57

Internet facility: Fiber optic WiFi enabled

Band width :30 MBPS, upgraded to 100 MBPS in 2022

Browsing centre : 5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.90526

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Cleaning of the premises including classroom, laboratories, corridors and other areas is maintained through the professional cleaning agency.
2. Medicinal plant garden and surrounding lustrous greenery is maintained by full time dedicated gardeners.
3. Maintenance of the automated elevator is done through AMC.
4. The sophisticated instruments like HPLC, FTIR Spectrophotometer, Tablet punching machine, tablet coating machine, Disintegration and Dissolution apparatus, Autoanalyzer apparatus etc. are maintained through maintenance contract and provided with SOPs and log-books for efficient operation and monitoring.
5. Institute has well ventilated and air conditioned Animal house maintained as per CPCSEA guidelines. The regular cleaning, feeding and health monitoring is exercised by a dedicated staff.
6. The institute has installed substantial numbers of CCTV cameras for security and safety which are maintained through AMC.
7. The campus is surrounded by high compound walls and each gate is guarded by security guards for the entry-exit 24x7.
8. Fire safety equipments and fire extinguishers are installed in all the laboratories and corridors of the building are regularly checked for their expiry dates and refilled on due dates.

9. Faculty and administrative staff have been provided with individual cabin with computers and internet facility. The institute is equipped with high speed 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library. All IT related facilities are maintained through AMC renewed every year.
10. The institute has huge Cricket play ground well maintained by Royal Cricket Association (through VCA) , Nagpur. Every year, Institute organizes sports events like Cricket, Badminton, etc. Institute also has a gymnasium with all the facilities of physical exercise. All activities are organized, monitored and maintained by sports committee incharge.
11. The library is having a separate issue return section, a reading section, a reference section, a computer section, and an OPAC system. The library is supported with library software to help students with easy issues and return of the books. The library has a full-time librarian, along with support staff for issue return, e-resource management, and reprographic section. The library has free access to the students where they can choose the book/s of their interest. Every student can issue maximum of 2 books at a time for study.
12. The institute has a canteen which serves hygienic and variety food for students and staff. The canteen has received FSSAI certification for its quality attributes. The canteen is managed by a contractor and the contract is renewed yearly on performance basis.
13. Power back-up is regularly checked and maintained through AMC.
14. Water coolers and water bodies are maintained through AMC.
15. Biometric attendance machines are also maintained regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

193

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gncp.edu.in/College%20Publication.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Under the provision as specified in clause (b) of sub section (04) of The Maharashtra Public Universities Act, 2016, student council is constituted. The establishment of students' council plays an integral and important role in the overall development of students to serve them for co-curricular, cultural, social activities at the college and university level. Students' council is the platform to express the views of students in democratic way without fear. Through this council all issues related to students are communicated to institute authority. They take active part in achieving the vision and mission of college. It is the way to

develop communications skill, planning, volunteering and leadership qualities in the students and these activities help them in becoming responsible citizens of the country.

General Objective

1. To develop sense of belongingness and to make them aware about their rights, duties and values in order to become responsible citizen.
2. To promote overall development and leadership qualities.
3. To enhance communication between students, staff and college authorities.
4. Motivates to share ideas, interests and their services to college and society.
5. Relationship building between college and society, in the form of social activity, environmental issues, promotion of government policies and for the benefit of society.

Participation of Students in academic/co-curricular/extracurricular activities

1. Students' council conducts annual social gathering and annual sports events under the guidance of In-charge teachers.
2. Students' council has representatives of all the classes who regularly conveys informal students' feedback for quality improvement.
3. Students' council has representation in IQAC committee and thereby participates in all the quality initiatives and events of institute.

Students' council participates actively in societal outreach programs through NSS unit.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/PDF/COLLEGE%20COMMITTEE%202021-22.PDF
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sikh Education Society's Gurunanak college pharmacy started with its degree course in 2004 and the first batch of students passed out in the year 2008. Institute organized its first alumni meet in the year 2009. Most of our first batch students attended the meet. From then on efforts were made to channelize the activities and interactions of our alumni with the institute in various forms. Thus on 28/05/2013 alumni association was registered as the Gurunanak college of the pharmacy alumni association. It bears the registration number MAH/545/ 13(N). The Executive committee of our Alumni association is headed by the principal Dr. A.M. Ittadwar. He is the president of the executive committee. Mr. A. M. Ubgade is the Vice president, Mrs. Pournima S. Shrikhande is the treasurer, Mr. Vikas Patil is the secretary and as members, we have Amit M. Kanojiya, Mandar M. Abhyankar, Sunil R. Kushwaha, Chetan G. Tapre and Amit P. Khandagale.

The alumni contribute to the development of the institute in the following different ways:

- By donating books to the college library
- By guiding existing students for higher education and providing career counseling to them.
- By involving existing students in the NGO activities to

which alumni are associated

- By helping in the placement of students
- By organizing joint sports activities on the college campus

File Description	Documents
Paste link for additional information	https://www.vmedulife.com/institute/alumni-portal/home/gurunanak-cop-nagpur#alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To create globally competent pharmacist **Mission:**

- To impart outcome-based learning to the students of all hues on a common platform by identifying and channelizing their potential for achieving consistent quality education.
- To inculcate and enrich core competencies by combining academics, research, intellectual stimulation which will produce dynamic and proficient pharmacists committed to serving society and practicing pharmacy in an ethical manner.
- To encourage ingenious thinking in individuals for enhancing innovativeness in their actions and ideas.

The vision and mission that the institute has envisaged for itself are very ambitious but highly relevant to the needs of the day. In Gurunanak college of pharmacy, the vision and mission are crafted by all the faculty members together under the leadership of the Principal. Therefore, every faculty member has clarity about them and therefore strives to achieve through the duties assigned to them.

The College development committee (CDC) has representation from faculty, non-teaching staff, students, industrialists, and educationists. This expert committee frames the overall policies that are required to create globally competent pharmacists.

The IQAC plans the curriculum delivery, teaching-learning, research, infrastructure, etc. the keeping in mind the outcomes required. As IQAC deploys the plan through various institutional committees constituted to perform various functions, therefore, the action plan of achieving the vision and mission comes into force.

The program and co-curricular committee finds the gaps between the prescribed curriculum and desired program outcomes and design additional courses, skill development programs; plan guest lectures, workshops, conferences, and seminars to bridge the same. The tour committee plans visits to industries, environmental parks, hospitals to introduce students to professional life in action. The training and placement cell arranges internships for students and further bridges the gap by making arrangements to give students hands-on training as required by the profession. Further, the Alumni cell keeps on interacting with the students and gives the current insight into the profession.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the overall administrative head of the institute and has further delegated both academic and administrative responsibilities to the department heads and committees. The institute believes in decentralization and participative management since its inception. The Program Committee prepares annual academic plans and Professors of all the programs are responsible for the execution of these plans in their respective departments. The committees are constituted by the principal to look after all the areas of working including teaching-learning, co-curricular, extracurricular, research, internships, trainings, placements, and community activities, etc. All the statutory

committees as prescribed by regulatory agencies are also constituted as per the guidelines. These committees have well defined responsibilities and are given complete authority to take decisions in their area of working.

The institution strongly believes in the active involvement of members of the institute for effective management. A high level of decentralization is facilitated through delegation of powers to various committees who execute the assigned responsibilities and contribute towards building globally competent pharmacists. Based upon the nature of the responsibility, members from faculty, support-staff, students, alumni, parents and external stakeholders are included in the committees. All these members actively participate in the designing the policies and plans to execute the assigned functions of their respective committees.

List of committees:

Name Of Committee

Faculty

Non-Teaching

Students

Parents

Alumni

External Members

College Development Committee

Yes

Yes

Yes

Yes

Yes

Yes

Program Committee

Yes

Yes

Examination

Yes

Yes

Co-Curricular

Yes

Yes

Guidance And Counselling Cell For Higher Education

Yes



College Publication & Media Handling Committee

Yes

Yes

Yes

Education Tour Committee

Yes

Yes

Yes

Yes

Extra Curricular

Yes

Yes

Yes

Research And Innovation

Yes

Budget Committee

Yes

Yes

Disciplinary Committee

Yes

Yes

Yes



Students' Council

Student Feedback

Yes

Yes

Alumni Association Cell

Yes

Yes

Parent Teacher Association Cell

Yes

Yes

Yes

Library Committee

Yes

Yes

Purchase And Store Committee

Yes

Yes

Infrastructure Development

Yes

Yes

Admission & Counselling Committee

Yes

Yes

Faculty & Staff Development

Yes

Yes

Equal Opportunity Cell For Backward And Minority Students

Yes

Training And Placement Cell

Yes

Yes

Yes

National Service Scheme

Yes

Yes

Extension Activities / Community Outreach

Yes

Yes



Graduate Training Employment Cell

Yes

Yes

Yes

Mentoring

Yes



Entrepreneurship Development Cell

Yes

Yes

Industry Institute Partnership Cell

Yes

Antiragging Cell

Yes

Yes

Prevention Of Sexual Harassment Against Woman

Yes

Yes

Grievance Redressal Cell

Yes

Yes

Institutional Animal Ethical Committee (Iaec)

Yes

Yes

Yes

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The management of the college, Principal, College Development Committee (CDC), Governing body, along with the IQAC, design the developmental plans for the college.

The governing body, CDC, and IQAC have members from the industry, academia, education departments who contribute to the designing of policies that satisfy the requirement of the current needs of

education. At the beginning of each academic year, the IQAC and CDC take the review new faculty recruitments, infrastructural requirements, financial planning, updation of support facilities etc.

The institute follows the rules of RTM Nagpur University, PCI, AICTE, regarding the requirements of the number of faculty and regarding the recruitment and the promotion of the faculty. The institute always complies with the requirements of both AICTE and PCI with respect to the number of teachers with the desired qualifications in order to maintain the student-teacher ratio at an acceptable level.

The principal is the administrative head of the college and looks after all the activities of the institute. The institute has constituted various committees with clear responsibilities. These committees are responsible for the development, maintenance, and updating of the activities that fall under their jurisdiction. These committees directly report to the Principal.

The IQAC plans the academic year in advance and informs all the committees about this master action plan. The committees further prepare and execute their action plans with respect to their jurisdiction. The IQAC takes regular updates from these committees regarding their action plans & achievements and reviews the progress of the master action plan in its periodic meetings.

The program committee looks after the effective delivery of curriculum by planning academic calendar, time tables, etc., and conducts regular academic audits to review course delivery, number of lectures conducted, mode of teaching, use of ICT tools in the teaching, etc. The program committee also reviews the student feedback on teaching-learning and takes appropriate actions if required.

The internal examination committee conducts all internal assessments and analyzes the outcomes. Similarly, the co-curricular, extracurricular NSS, Students' council, Training and placement, Research, Alumni, Discipline, and all other committees also carry out the assigned responsibilities. With this collective working of all the committees and cells, it is ensured that the action plan of the year is achieved/materialized successfully with adherence to academic calendar.

The institute has a multi-fold mechanism to collect feedback from various stakeholders like students, parents, alumni, employers,

teachers, etc. The feedback obtained from all these stakeholders is reviewed in order to design an action plan for each year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gncp.edu.in/About%20College.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body frames policies for the development of the institute. The Principal is overall head of all the academic and administrative bodies/committees of the institute. The institute strictly follows all the norms of the state government, RTM Nagpur university, PCI and AICTE for the constitution of various institutional bodies. The detailed composition along with their responsibilities of all these bodies are displayed on the institute website. Webpage link to the organogram of the institute is given. For the appointment and service rules, regulations of the respective bodies are strictly followed.

File Description	Documents
Paste link for additional information	00
Link to Organogram of the Institution webpage	http://gncp.edu.in/Organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Employees are considered as the most integral and responsible part of the institution. Efforts are regularly taken to make the working environment conducive and have welfare measures for both professional and personal growth of the employed staff. Some of the efforts that are in place includes coverage of both teaching and non teaching staff members under EPF scheme, Group Insurance Scheme (GSLI), Gratuity, Earn and Maternity leave as per the directives laid by state government. To promote professional growth and excellence, institute encourages all the staff members to attend and participate in various scientific deliberations and training programs by providing sufficient duty leaves. Faculty is also uplifted for pursuing higher studies like PhD with lien. The institution supports and encourages staff to participate in co-curricular, academic and sports activities at University, State and National Levels. Institute also supports teaching faculty to take part in National and International Conferences by providing financial support as applicable.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Gurunanak College of Pharmacy follows the norms of AICTE, PCI, RSTM Nagpur University & DTE Maharashtra Mumbai under the ministry of Higher & Technical Education for appointments and staff appraisals. The faculty appointments are approved by RSTM Nagpur University, Nagpur. Each employee is assessed annually, with the objective to identify potential aspects which will result in further progress & growth of employees.

Performance of each faculty is assessed using Academic Performance Index (API) as per UGC Guidelines. The proforma contains details of academic, administrative, co- curricular, extracurricular, research, extension, and professional development activities. The performance in discharging the duties with respect to other responsibilities is also evaluated for the appraisal. This proforma is evaluated by Principal and reviewed by the management. The Career Advancement Scheme (CAS) is also in progress.

The institute encourages its faculty members for working for industry. The faculty members are on the board of industry thereby ensuring their professional growth.

Both faculty and non-teaching staff are encouraged to participate in the workshops/faculty development programs for their professional development. They are also encouraged to participate in the activities of different professional bodies. All the employees are suitably appreciated for their outstanding achievements and felicitated during functions.

The Non-teaching staff performances are evaluated based on Confidential Report (CRs) & performance appraisal. The comprehensive Annual Confidential Reports has 16 parameters on which seven-point grades are awarded. On satisfactory performances, annual increments & promotions are considered.

This system of evaluation of performance of employees help them analyse their strengths and weaknesses and motivate them to perform better.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a self-financing institute and has permanent accountant who takes care of all the financial activities conducted in the financial year. The major contribution of the finance is through students' fees in the form of tuition fees which is decided by the "Shikshan Shulka Seva Samiti", Fees Regulatory Authority (FRA) department of State Government of Maharashtra. All the college purchases through the year are performed by the central store department. Internal audits are carried out at the end of each financial year by registered chartered accountant. The audited statements of the college are reflected in The Sikh education society's balance sheet which is further submitted to Honourable charity commissioner.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/PDF/Fees%202020-21.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

58.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Gurunanak College of Pharmacy is a permanent unaided self-financed institute. Mobilization of funds is mainly by:

(1) Students fees

(2) Unsecured loan from The Sikh Educational Society, Nagpur under the aegis of which the College is run.

(3) Consultancy, projects & Interest on FDs. i.e. Tuition fees & Development fees as per the computation of fees every year.

Funds received in the form of fees are spent on salaries of staff. College follows transparency in use of funds & are timely audited by internal auditor. Audited statements are submitted to charity commissioner through Society's audited reports of College & allows the mandatory scheme of Social Welfare Department of Maharashtra State Government which reimburse the fees of BC students, EBC, TFW, EWS, minorities etc. Scholarships & Freeships. Reimbursement of fees is usually delayed by State Government. In financial strains unsecured loan is borrowed from the parent organization i.e. The Sikh Education Society, Nagpur. Budgetary provisions are made for infrastructure maintenance, purchase etc. with the approval of the management, Principal & concerned Committee In-charge under the faculty headship.

Optimum utilization of funds is ensured through:

1. Adequate allocation for effective teaching learning like software, ICT, Net-connectivity, Workshops, Training programs, Refreshers courses.

2. To meet day to day operational administrative expenses & maintenance of fixed assets.
3. Enhancement of library facilities.
4. Laboratory expenses
5. Development & maintenance of infrastructure.
6. Some funds for said services as a part of CSR like NSS

The policy of resource mobilization & optimal utilization of resources is for holistic education to the students.

The link given below highlights the details of expenses reflected in the audited balance sheet available on Quick Link section of college website.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established in August 2016. Before the formal constitution of IQAC, the college was functioning through the practice of "Decentralization" of various activities. Various committees were created, which were working independently under the able guidance of Principal. After inception of IQAC, decentralization of activities was continued but in a more channelized and strategic manner. In the current scenario of global pandemic, limited real world opportunities and various regulatory restrictions, IQAC diligently tried to orient and align the entire process of learning using On-line platform. Be it a regular curriculum delivery, or enhanced learning in the form of webinars, online training programmes etc.; IQAC moved ahead with a motive of keeping pace with changing requirements and also sustaining the quality at the same time. Continuous discussions and inputs of all the stakeholders made an important contribution and led to the reformed framework of activities for the current online session.

Following contributions were made by IQAC for institutionalizing

the quality assurance strategies and processes:

1. Successfully completed the academic year including internal assessments through online mode.
2. Attempted to conduct co-curricular, extra-curricular, and extension activities through online mode.
3. Continued enhancing soft skills of students through online mode.
4. Organized AICTE sponsored training program for teachers through ED cell.
5. Increased the number and quality of research publications.

File Description	Documents
Paste link for additional information	00
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the inception of IQAC on 8th August 2016 as per prevailing NAAC guidelines, there has been steady improvement in teaching-learning, review process and addition of new methodologies for the same. IQAC plays pivotal role in monitoring teaching learning, exam conduction; follow up of outcome and suggesting areas for improvement through decentralization and duties leveraged to Program Committee (formerly Academic Monitoring Committee) and Exam Section of the institute.

The methodologies and strategies adopted and continuously improved as reforms for teaching learning through guidance of IQAC are described below -

Conventional teaching - Chalk and board based teaching still paves way for teaching learning by two way communication.

Teaching through experiments or experiential learning - IQAC

encourages faculty to let students understand and correlate the theoretical phenomenon with practical learning in the lab.

Field visits and industrial visits - Through MoUs and collaborations, IQAC helps to connect the students with industries, institutes, fields and hospitals to aid in teaching learning and to reduce gap between syllabus and actual advances in the field of pharmacy.

Projects and practice school - IQAC sensed the need of exploring thinking of students and to promote their creativity, projects are given to students of final year in groups. This has helped students to identify the problem areas and supported them to find solutions through mentoring by expert faculty.

Regular assignments - Students are asked to complete the assignments on time scale. This is helping the students in collecting, assimilating, analyzing and presenting the data; a quality required in almost all types of jobs.

New pedagogical models - IQAC has always emphasized on involvement of faculty in using novel teaching methods. Flipped classroom and TPS (Think-Pair-Share) activities are being used by many faculty members. This has improved the teacher-students interaction in positive manner.

Classroom seminars - The purpose behind this is confidence building and public speaking ability of the students.

Identification of weak students and fast learners - Slow performers and fast learners are identified on the basis of their performance in internal exams and regular viva during practicals. Those with below average performance are engaged by faculty in remedial classes for the syllabus topics they face difficult.

Journal club of PG students - As a part of teaching learning, students are encouraged to work in group to read published papers on given topic by teachers. They brief about latest development on given topics and discuss future prospects.

Regular internal theory and practical exams - IQAC has clear thought that preparation for University exam is through properly conducted internal exams. Conducting these exams, their evaluation in time bound manner and helping poor performers is contribution of IQAC to improve the outcomes.

Methods to improve the outcome and reforms -

Use of LMS and allied software - Through discussions of IQAC, the institute has procured a licensed software Vmedulife. This has helped students and teachers manifold in conducting classes in online mode, content delivery and mentor-mentee relationship.

CO-PO mapping - The LMS use has also helped the faculty members to carry out Course Outcome and Program Outcome mapping. This has helped to assess and evaluate teaching learning system in broad sense.

Encouragement of use of ICT based tools in teaching - IQAC has been successful in teaching to the students with various ICT based tools like TeachMint App, Google Classroom, WordPress, audio-visual content on Youtube channels of teachers. These mediums have enriched students in most of the subjects as they can view/listen these contents repeatedly.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/Intro%20IQAC.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gncp.edu.in/Intro%20IOAC.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College takes various measures to enlighten the students on women improvement and gender equity. The college maintains a healthy environment by having impartial behaviour towards both the genders. Equal opportunities are provided to both the male and female students. Various committees are constituted to orient and induct development program for girl students. Various sensitization programs ranging from women empowerment including gender equity and prevention of sexual harassment at work place, health issues etc are conducted.

As a part of safety and security, the institution has installed CCTV cameras at different places inside the campus to supervise activities going on inside the campus. Security guards are deployed at the entrance to check and register unknown visitors with their identity cards. A lady security guard is particularly appointed for the safety of girls' students in campus. Anti-ragging committee works vibrantly to ensure no unexpected incident take place within the campus, especially safe guarding the first year girl students. The institution has developed Mentoring system for counselling students. Separate boys and girls common rooms are provided with adequate essential facilities to refresh and for recreation. Sanitary napkin vending machine has been provided in girls common room to dispense sanitary pads. First-aid and medical facility is provided during medical emergencies.

Sr. No.

Name of Activity

Name of the Speaker/Organizer if any

Date of activity

Place of activity

1.

International Yoga Day International Yoga Day celebration by organizing 3 Day Webinar on " Stress Management & Holistic Health Development"

Sahaja Yoga Sahaj Yoga Sahaj National School Propagation & Gurunanak College of Pharmacy, Nagpur

21, 23 & 25th June 2021

Online

Online mode Zoom Link

<https://us02wrb.zoom.us/j/82163512689?pwd=eERBUzBXQVcwVmhfMGNPcGhRb0xBdz09>

2.

PCOS Awareness Program

Dr. Swadha Kotpalliwari

MBB, DNB (OB-GYN) in association with Cadila pharmaceuticals & Evanext

16/09/2021

Online mode

Zoom Link

<https://zoom.us/j/94202665023?pwd=Um9vNndsVkhyeEljb0hrTVdXbzJpUT09>

3.

World Pharmacist Day celebration by organizing Guest Lecture on " Entrepreneurship-VariouS Aspects to be considered by Pharmacist"

Dr. Girish Achaliya

Founder & MD

Gloactive Health Technology

25/09/2021

Online mode

Google meet

<https://meet.google.com/roz-pioe-zeo> & Live on YouTube



File Description	Documents
Annual gender sensitization action plan	<p><u>Criteria 7.1.1 Gender Equity and Facilities for Women In Campus Policies/Action Plan for Gender Sensitization of the College:-</u> 1. The College will take all measures to enlighten the students on women improvement and gender sensitization. 2. The college asks regularly on the inputs of the staff and students. 3. The college will maintain healthy environment and take the necessary initiatives for the growth of the students. The mandatory compliances committees in the college will take care of peace and harmony among the students. 4. The anti-ragging, grievances appeals and redressal committees and sexual harassment control cell etc. has been constituted as per norms let by RTMNU and AICTE. The functions of the committees will be displayed on the website of the college and information is to be discriminated to the students through orientation and induction programs like personality development program for girl students. 5. The college has a Grievance Redressal Cell to attain the grievances of students. 6. The college NSS & student development cell organized anti-ragging programs as well as various sensitization programs ranging from women empowerment including gender discrimination to sexual harassment at work place, health issues etc.</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Facilities for Women in the Campus:-</u> 1. Safety and security:- a. The institution has installed CCTV cameras at different places inside the campus to supervise activities going on inside the campus. b. Security guards are deployed at the entrance to check and register unknown visitors with their identity cards. A lady</p>

security guard is particularly appointed for the safety of girls' students in campus. c. Anti-ragging committee works vibrantly to ensure no unexpected incident take place within the campus, especially safe guarding the first year girl students. d. Students are provided with identity cards to ensure safe entry in institute and the detail on the identity card like blood group, phone number and address help them in crisis. 2.

Counseling:- a. The institution has developed Mentoring system for counseling students. b. In special cases parents are called and counseling is also provided to them. c. In certain cases apart from mentor and Head of the Department, Principal also provides counseling. d. Experts are invited to provide counseling and women empowerment sessions. e. The gender sensitization and women empowerment cell of the college organize various programs to address safety and security issues of the students. 3. Common Room:- a. Separate boys and girls common rooms are provided with adequate essential facilities to take rest, to refresh and to change attire. b. Cleanliness strictly maintained in common rooms. c. First-aid kit is provided along with a single bed for women to rest during medical emergencies. d. Sanitary napkin vending machine has been provided in girls common room to dispense sanitary pads for inserting 5 Rs. Coin. However the machine is refilled by the college. 4. Fire Extinguishers are affixed at important points within the campus to ensure safety during fire accidents. Fire alarms are places in main places of the college. 5. Separate facility (Prayer Room) is provided to the Muslim girls for Namaz.

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

D. Any 1 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has well defined degradable and non-degradable waste management system. The summary of this system is given below:

1. **Solid waste management:** For solid waste management college has signed an agreement with an agency, "Shree Cleaning Services". On the premises, dustbins/waste collection bins are kept at appropriate places and designated with proper labeling for the segregation of the waste. The waste is then collected at one location and given to the Nagpur Municipal Corporation (NMC) cleaning vehicle for further processing. The used papers from all departments are also collected to the collection room and from where it is supplied to R.R. Waste paper supplier for recycling purposes.
2. **Liquid waste management:** The liquid waste generated is transferred to the savage line through the well-connected drainage system. The use of hazardous and carcinogenic liquid is avoided during practical processes. Students and faculty are advised to use microwave-assisted synthesis as far as possible in order to avoid toxic solvents.
3. **Biomedical waste management:** An incinerator is installed in the ladies' toilet for the disposal of sanitary napkins. For the disposal of sacrificed animals', college designed incinerator is used. For mask disposal, separate waste bins are placed at different locations in the premises which are later handed to NMC for proper disposal.
4. **E-waste management:** College has a separate scrap room for E-waste in which the entire E-waste is collected and properly segregated. The computer committee checks the possibility of reuse of waste/ scrap and works on suitable disposal.
5. **Waste recycling system:** Collected glass waste which can be recycled like broken glassware transferred to glass blowing section for repairing and molding towards Alka Scientific

glass blowing section. The end products of many practical procedures are collected and used in other practical procedures to minimize chemical waste.

6. Hazardous chemical and radioactive waste management: College recommends avoiding the use of hazardous chemicals for practical purposes and encourages performing practical by alternative methods in which hazardous chemicals are avoided.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Given in Any other relevant information box
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: D. Any 1 of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

4. Ban on use of Plastic**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Sikh Educational Society, Nagpur under the aegis of which GURUNANAK COLLEGE OF PHARMACY, Nagpur is run is a minority educational society. Admission entry level of students are as per the provisions of Constitution of India. Where in the admissions are as per Central Admission Process (CAP) through State Common Entrance Test (MHTCET) conducted by Admission Regulatory Authority (ARA) of Government of Maharashtra & National Eligibility Entrance Test (NEET) conducted by Government of India.

Gurunanak College of Pharmacy is a co-educational system & minimum 30% seats are reserved for girls' students.

The hierarchy strictly follows the rules & regulations as framed by the competent authorities from time to time.

All the National & State Government programmes & guidelines are also being implemented.

All the stakeholders specially parents & students are part of decentralization of power & democratic way of functioning; Parents' Teacher Association (PTA) & Students' Councils are fully functional. Grievance redressal cells like Students' cell, Women cell, Anti ragging Committee, Ombudsman Committee are fully working without racial & cultural, caste, creed background.

Annual Social Gathering is celebrated with feast & fervor where unity in diversity is reflected.

Students participate in Sports activities at University & College levels.

Yog Day, Women Day, Health & Blood donation camps & Tree plantation programmes are arranged.

Mentors-mentee schemes are being implemented. College is second home to the students & family members including all the stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gurunanak College of Pharmacy, Nagpur, with its mission, 'Enter to learn and go out to serve' is committed to inculcating the core constitutional values into its students and employees to extend their services to the nation and make them responsible citizens of our country.

For sensitizing the students and employees of the college to the constitutional obligations, various activities are organized by college. Students and employees participate voluntarily to show their interest in such activities.

The activities are conducted to develop constitutional values like patriotism, humanism, environmentalism, harmonious living, gender equality, individual & collective excellence. These activities also make them aware of their rights as well as duties and responsibility towards the nation.

Due to the Corona pandemic situation during the year 2020-21, apart from the celebration of various commemoration days like independence day on 15th August, constitution day on 26th November, and republic day on 26th January, community service activities like distribution of groceries, food, clothes, medicines, masks, sanitizers, etc. was carried out by the students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College instil awareness about various historical figures and events of importance by celebrating the following national and international commemorative days, events and festivals. This inculcates communal harmony, belongingness and inclusivity among the students and staff. Every year the college celebrates events of National significance i.e. Independence Day on 15th August, Sadbhavna Diwas on 20 August Constitution day on 26 November and Republic Day on 26th January. Teachers' Day is celebrated every year on September 5 in the memory of Late Dr. S. Radha Krishnan, former President of India. Birth Anniversary celebrations of

Mahatma Gandhi is organized as "Swachh Bharath Abhiyaan" a "Clean India Campaign" in the college campus. International Yoga Day is organized every year to revive the ancient traditional knowledge of Yog-Sadhana that India holds. World Pharmacist Day and International Women's Day are celebrated by organizing events like rallies, seminars etc. In the memory of Netaji Subhash Chandra Bose, a programme was conducted to pay tributes to his valour, courage and sacrifice. Gurunanak Jayanti is celebrated in the premises of the society and everyone participates in this festival by offering seva.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution aims at expanding the horizon of knowledge and development of its stakeholders by identifying and implementing uniqueness that has relevance to direct and indirect affiliations. These practices are value addition to the existing features of the institution.

1. One of the best practice in this session was the initiative taken by Alumni Association for conduction of "GNCP Friendship League". This event enhanced the mutual interaction, sportsmanship and offered a very good recreational opportunity to all. This strengthening activity is a continuous effort by the alumni for a long association with their alma mater. Principal, faculty members, students and alumni attended this event.

Objectives:

- To strengthen the alumni network and connectivity.
- To promote belongingness and harmony between all the alumni

GNCPL League Link: <https://www.youtube.com/watch?v=G1JDDa8NPeU>

1. A new step towards advanced learning and exposure to latest technological development, Gurunanak College of Pharmacy organized Hands on training workshop on "Computational Techniques in Drug Design and Development". It will be a regular activity in the coming years for knowledge enhancement and skill development required for improving employability of students.
 - To identify lead molecules as drug candidates for treatment of various diseases
 - To explore the interactions between protein and ligand as a drug molecule using in silico techniques

Understanding the basis of computer-aided drug design/development (CADD) is a vital part of the training of students specializing in medicinal chemistry, pharmaceuticals, pharmacology, or pharmacy. The ability to select a target, explore the interactions between protein and ligand, design small molecule drug candidates and evaluate their potential in silico provides students with a crucial skill-set for a successful career as medicinal chemists. This program will provide complete workflow, from the initial downloading and evaluation of a target protein structure from the PDB, through searching databases for candidate structures, designing and inputting drug candidates, molecular docking experiments, evaluation of the results and subsequent rounds of molecular redesign. After completing this program students can undertake a CADD project and prepare the molecules in the laboratory designed by them.

The Practice:

Students learnt the basic requirement for molecular docking, protein, ligands and their relevant software. In silico molecular docking was demonstrated using Vina and Chimera Software's. Selection of protein, ligand and their preparation for docking were performed and the binding energies were calculated by using these software. Virtual screening and Visualization techniques were studied and performed using different software with add on knowledge on ADMET properties. Hands on training was provided to all delegates followed by the assessment after each session.

This program was attended by faculty members and M. Pharm students as delegates. Mr. Sapan Shah, Assistant professor, Priyadarshani J L college of Pharmacy was the Resource Person and Trainer along with Dr. Subhash Yende and Dr. Sumit Arora for the workshop. Dr. Nidhi Sapkal, HOD & Professor, Pharmaceutical chemistry was the coordinator of the program.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institute is, "To create globally competent pharmacists".

Considering the fast pace of developments in the field of science and technology, it is highly challenging to create pharmacists who are well aware of the latest advancements in the field and are readily employable in the various areas of the pharmacy profession e.g manufacturing, quality control, quality assurance, regulatory, clinical, intellectual property, active pharmaceutical ingredients/intermediates, cosmetics, nutraceuticals, marketing, etc. GNCP has accepted this challenge and adopted multiple strategies to achieve this vision. We keep very close ties with the pharmaceutical industries and make our best efforts to utilize those ties in the best possible ways. We organize lectures from the subject matter experts from industry who train

our students about the current trends going on in the different fields of industries. We also invite equipment/machine manufacturers who explain and demonstrate the latest models that are in use in the industry. When this is combined with industrial tours that are organized every year for students, the student gets a clear picture of the industry and activities conducted therein. This help student to identify their interests and to plan his/her career path. A Graduate Employment Training Program is implemented in the institute where different training modules are designed and conducted based on the feedback/comments from the industry. The objective of this program is to identify needs of the industry that are not fulfilled by the existing curriculum and to conduct training programs in order to impart industrially useful knowledge and skill to the students. With highly qualified faculty and availability of all the programs ensures the facilitation of vertical progression of students to the highest degree. Further, the faculty works on collaborative research projects with industry, and due to which our students get direct exposure to industry-oriented research that helps them to get very attractive placement offers. Along with the development of all the technical aspects, due care is taken to train the students about the essential soft skill and human values that makes them competent professional, and responsible human being.

<http://gncp.edu.in/Guest%20Lectures.php>

<http://gncp.edu.in/ResearchDevelopment.php>

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gurunanak College of Pharmacy is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, and adopts the curriculum prescribed by the Pharmacy Council of India (PCI). The institute has a well-developed structure for the effective implementation of the curriculum prescribed by the PCI. Before the start of the academic session, and after the issuance of the university academic calendar, the institute's academic calendar and Time-tables are prepared for all the programs by the Program Committee. These documents are then reviewed by the IQAC and are deployed through the Program committee and IQAC. Academic calendars and timetables are displayed on notice boards for students and staff and also are separately circulated to each concerned member in the institute and locations like classrooms, library, laboratories, animal house, store, administrative office, etc. During the academic year 2020-21, these were circulated through emails, the college website, and WhatsApp groups.

Each faculty prepares the teaching plan for the conduction of theory and practical courses. The teaching plan consists of important information such as course details, timetable, session plan, and record of course delivery along with details of teaching methods (pedagogy) and teaching aids. A record of attendance, assignments, performance evaluation, lab manuals, and project work is also maintained. Continuous assessment report of students' performance is assessed internally by the Program Committee. The program committee encourages the use of different teaching aids such as simulation software, LCD projectors, wall charts, and models. The program committee also sees that various techniques of participative learning are employed by the faculty members like videos, quizzes, seminars, objective tests, group discussions, think-pair-share, flipped-classroom, for an effective learning process. Institute conducts various seminars, workshops, field/industry/hospital visits, and training programs for effective implementation of curriculum as well as to bridge the gaps in the curriculum.

IQAC reviews the adherence to the academic calendar in all its

meetings and also reviews the student feedback in order to monitor the effectiveness of the curriculum delivery process.

The assessment of curriculum delivery by faculty is carried out through well articulated Feedback form filled and submitted by students. Any complainst in teaching-learning are resolved through Program Committee and IQAC meetings.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gncp.edu.in/PDF/Academic%20Calende r%202020-2021.PDF

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Program committee prepares the institute academic calendar after the availability of the university academic calendar. In the session 2020-21, the university academic calendar was issued on 16/06/2020 where 01/08/2020 was mentioned as the date for the commencement of classes. However, due to the Covid-19 pandemic situation, there was a lockdown in the region and results couldn't be declared in time. The university extended the date of commencement of the session to 17/08/2020 and the institute academic calendar was prepared accordingly. Owing to the uncertainties prevailing at that time, it was decided to include all the activities in the calendar and the mode of conduction was also mentioned. At the end of the year, it was noted that as the lockdown continued throughout the session, therefore, activities that were not possible to conduct through offline mode, were not conducted, and a few additional activities which were not planned previously were conducted. There were delays in the admission of first-year students, in the university announcements regarding the university examinations, therefore, similar delays were observed in the activities which were dependent upon the same. Overall, the session was extended and a satisfactory adherence to the calendar was not observed owing to the uncertain situations prevailing around all of us.

Despite all the uncertainties and associated delays, teaching-

learning and continuous evaluation of all the courses continued in online mode, and mechanisms for the same were developed through the efforts of IQAC, Program committee, and examination committee. Mostly Google classroom was used by all the teachers for sharing study materials, course plans, question banks, etc., and evaluation was also conducted using the same through quizzes, assignments or viva, etc. Google meet application was used to conduct the classes. Feedback collected at the end of the session revealed that the students were happy with both teaching-learning and continuous internal evaluation.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://gncp.edu.in/PDF/Academic%20Calendar%202020-2021.PDF

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

1	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
02	
File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
31	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
31	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	

Our Institution integrates cross-cutting issues of society like Human values, ethics and morals, Environmental awareness and, Gender Equality which are an indivisible part of the curriculum. In addition, the overall working culture of the institution follows professional ethics, respect, human values and moral attitudes. Many of such following practices ensure the addressal of these cross-cutting issues:

Human values, ethics and morals:

The induction Programme conducted at the entry-level of this course is designed in such a way that it orients the new entrants to follow basic human values, ethics and morals. Moreover, Guest lectures are conducted to discuss the issues and measures for preventing its violation at the institutional level. Also, students are exposed to subjects as a part of the curriculum, that has a direct link to society, public relations and ethics like marketing management and Social and preventive pharmacy. This kind of activity gives an added threshold towards discussions, deliberations and evaluations.

Environmental awareness :

There is a compulsory subject in third-semester students as Environmental studies which enhances their knowledge about environmental protection and sustainability. Tree plantation is done regularly to achieve harmony with nature and to maintain ecological balance. One of our Support staff is a popular public figure in Nagpur known for increasing the green cover around by donating and planting saplings on numerous occasions.

Gender Equality

Equal opportunities and facilities are available in the institution for both male and female students. Separate common rooms for both girls and boys are present. Regular guest lectures are conducted to motivate both genders for overall personality development. Specific gender-related issues are handled by an institutional cell.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

68

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://gncp.edu.in/Intro%20IQAC.php ; http://gncp.edu.in/PDF/Student%20Feedback%2020-21.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
119	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners are those students who are ahead on the learning curve and require advanced knowledge. The institution encourages the advanced learners, who are keen to learn more and expand their horizon of knowledge in various ways depending upon the ability, interest, and potential of students. These students are identified based on their performance in the University Examination of previous semesters, internal examinations, level of interaction in the classroom, and overall participation in the activities. Advance learners are motivated to enhance their knowledge and presentation skills by conducting lectures for students of other classes and are also encouraged to demonstrate experiments to the students of other batches. Through such exercises, the expertise of students is developed. Advanced learners are also encouraged to complete various courses offered by our institutes or other organizations/websites like WIPO, Unacademy, Coursera, Swayam, MOOCs, etc. In a few cases, the advanced learners also give lectures to the industry in the area of their interest.

Such students are guided for career planning and GPAT/Competitive Examinations as well. They are encouraged to participate actively in various co-curricular activities in and across the institutions in order to develop other soft skills in them.

The slow learners (Weak Students) means those who could not keep pace with the classroom teaching and needs extra attention so there is a need to bring such students at par with the rest

of the students of the class. These are identified based on their performance in the University Examination of the previous semester and internal examinations. Based upon the need, potential, and inclination of students different approaches are used to improve their academic performance. Remedial/Extra classes are conducted with appropriate focus on the subject in which the students are found to be slow learners. Individual academic counseling is done by the concerned subject teacher and additional assignments are given to assess the improvement. In some cases, students' study groups are formed for peer-to-peer learning. Personal counseling is done through the mentor is also done to understand the reasons for slow learning.

File Description	Documents
Link for additional Information	0
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
346	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute believes to impart curriculum delivery through student centric methods. The faculty members are always taking efforts to conduct many in-class activities to shift from the passive learning to active learning mode. Initiatives are taken to increase participative learning through activities like, Flipped-class room, Think-pair-share, Quiz, Role plays, Seminars, debate, Journal club, and some other newer approaches like content creation through videos etc. Through all these activities involvement of students is enhanced and therefore effective outcome attainment is observed.

To give the experiential learning to students, regular demonstrations of all the equipment and machineries are conducted for students. The students are even allowed to handle these equipment/machine in order to get hands on experience. Moreover, on field visits are arranged for students to drug garden, pharmaceutical industries, hospitals, drug stores in order to relate the classroom teaching with the actual requirements of the profession. Quiz, case studies, assignments, projects are given to the students and the problem solving approach is developed. Additionally, guest lectures of subject matter experts are also arranged for some selected topics.

Students are always encouraged to use the portals like "Coursera, Swayam and MOOCs" for enhancing the curriculum updates.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://gnpc.edu.in/Intro%20IQAC.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The Faculty of institute is actively involved in using ICT based teaching tools and techniques for effective curriculum delivery. The entire campus of the institute is Wi-Fi enabled and all the classrooms are equipped with LCD/OHP. All the faculty members are utilizing the LCD/OHP during teaching based upon the nature of content to be delivered. The college has well designed recording room for recording videos. Faculty as well as students are well versed in recording software's like screen cast-o-matic, OBS studio, screen recorder etc. Faculty is engaged in creating online education resources through YouTube channel and few of the faculty members have also received very good and motivating comments from the learners.

Most of the faculty are using Google® classroom, Teachmint® free online resources for sharing the course plans, assignments, study material and communication with students. The social media platforms are also being extensively used for course/class/college related communications. The college always encourages the faculty to update their knowledge on ICT based

teaching learning by participating in various FDP, workshops. The college has also taken initiative to arrange internal training program from time to time to make the faculty well versed with the updates.

Apart from the ICT tool, faculty uses many ICT based techniques like Flipped classroom, video creation by students, journal club activity to deliver the curriculum content effectively. PG students regularly utilizes various statistical software for their research projects. The pharmacology lab is equipped with a simulation software for practical demonstration. College has currently switched to e governance platform and is operating through V-medulife®, an LMS software. During the pandemic situation college has successfully conducted the online teaching learning and content delivery through Zoom®, G-meet and Teachmint® platform. College faculty conducted the G-form tests and assignments on regular basis in online mode, showcasing the increased utility of ICT in teaching: learning process. The PG students' viva was successfully conducted through online platform.

The college has adequate number of computers for students and faculty. One hundred fifty nine number of E-resources are available in the library in the form of CD/DVD.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://gncp.edu.in/PDF/ICT%20Tools%20anb%20Techniques.PDF

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

23

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

302

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the PCI and University system for conducting internal assessments.

An internal examination committee in the college coordinates and conducts Internal examinations.

The academic calendar mentions the proposed dates for all internal tests and it is circulated to all the stakeholders before the commencement of the academic session.

The timetable of each class test is displayed on the institute notice board in advance. Question papers are designed according to PCI guidelines to achieve course outcomes. Training regarding the question paper designing, pattern, and formatting is given by the examination cell to all the faculty members. Each examiner submits question papers in advance in sealed envelopes to the examination cell. The record of this submission is maintained. The envelopes are opened in the examination rooms by the invigilators, 5 minutes before the beginning of the examination.

After the valuation, the answer sheets are shown to students, and grievances, if there are any, are addressed by the concerned teacher in charge. The final marks and valued answer sheets are returned to the exam section within 15 days from the date of completion of the class test and marks are entered as per the documentation system. The memorandum of marks is also submitted along with this. At the end of the semester, the marks of all the tests, their average score, and marks of continuous evaluation are shown to students and are also displayed.

File Description	Documents
Any additional information	View File
Link for additional information	http://gncp.edu.in/Exam%20Section.php

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

An internal examination committee in the college is formed to coordinate and conduct

Internal/external examinations. The internal examination committee ask for submission of corrected answer sheets in exam section within 15days from the date of completion of class test and informed to the faculty through notice.

Class tests are conducted in accordance to academic calendar displayed before the commencement of academic session. Question papers are designed according to university guidelines and prospective point to achieve program outcomes.

University practicals are conducted at college level with the invigilation two examiners one internal and one external as appointed by the University. The marks are entered online on the university website on the same day of the University practical examination in the presence of the internal and external examiners.

For the M. Pharm, Semester assessment is done on the basis of Allotment of Problem based assignment is done for Research Work at Semester III and IV.

The mechanisms for redressal of grievances with reference to evaluation are as follows:

Internal assessment:

1. After the conduct of the theory internal exam, answer sheets of class test are assessed by the subject teacher. Answer sheets are shown to students in the class room. The subject teacher discuss with students about the solution of the questions to be written in answer sheet. Any doubts or clarifications regarding the marks allotment or calculation mistakes are immediately

rectified by the subject teacher. Further the examination Committee settles any grievances related to internal examination, discrepancies of any sort related to examination etc.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gncp.edu.in/Exam%20Section.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Outcome based education is a breakthrough transformation in the field of education that holds a student centric approach and is oriented towards achieving a set of goals for measuring student's performance. Hence, achieving the outcomes of a program and an individual course that a student undergoes becomes mandatory. Therefore, predefining these in the form of PO's and CO's forms basis of evaluating the end performance of the student. This practice is regularly followed as a part of curriculum and adherence to PO's and CO's is strictly employed and monitored. At the beginning of the B.Pharm Program and individual course, students are introduced with the significance of PO's and CO's and their attainment. The course outcomes are framed by respective course coordinators/teachers which are in accordance with the scope of the particular course. These are circulated amongst the students and are also available on the website of the institution. It is also placed in course files, for achieving a better access to all the stakeholders. Hard copy of syllabus, POs and COs are issued to all the departments and are readily available for reference.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gncp.edu.in/PDF/B.%20Pharm%20Course%20Outcomes.pdf , http://gncp.edu.in/M.Pharm.php
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes framed are assessable statements for students to know, follow, implement and value by the end of that course. The Course Objectives (CO) for every course is mapped with the Program Objectives (PO). This entire preparation process of CO ensures that the specific course objectives are achieved through evaluation. The structured CO is discussed with other faculty members of related domain and is further verified by the HOD and ultimately gets approval by the Principal before its final circulation.

The institution has a fixed procedure for calculating the CO attainment. CO of each subject is linked with a specific and relevant PO. Attainment of CO is based on the score obtained in the exam and continuous internal assessment. Mapping of POs with COs is calculated quantitatively and its attainment is measured.

The faculties are consistently communicated during the staff meetings and IQAC meetings on the importance of course outcome, programme outcome, vision and mission policies of the institution.

This exercise of designing, evaluating CO and its mapping with PO resulted in improving the quality, accountability of the system thereby aiming at a better Programme objective attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gncp.edu.in/Exam%20Section.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

69

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	0

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gncp.edu.in/PDF/Student%20Feedback%202020-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

20.98832

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://www.serb.gov.in/home.php

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

06

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

25

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

12

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities relevant in a social context are planned on a regular basis to help in inculcating social value and responsibilities amongst students and staff members. The social cohesiveness is maintained through extended activities in the neighbourhood community to sensitize students about social issues for their holistic development and arouse a sense of dedication to social upliftment and accountability among students.

These socio-friendly extension activities are materialised through various cells and activity centres. However, pandemic restrictions limited the number of social activities. Some of the major extension activities conducted in the session were distribution of food packets, groceries, clothes to the needy in the lockdown period, Constitution Day, Netaji Subhas Chandra Bose Jayanti by the NSS cell of the institution.

The details of these activities are available on college website given below. Reports are mentioned in college newsletter volumes as shown in this link.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/NSS.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

187

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an excellent infrastructural facilities and teaching learning as required by regulatory bodies like AICTE, PCI and RTM Nagpur University. The facilities are upgraded from time to time according to the need of higher education and are well maintained through various internal committees. The classrooms are well equipped with multimedia equipments like LCD projectors to facilitate effective teaching/learning process. The laboratories are well equipped with operational advanced infrastructure, equipments and instruments. The Institute also has auditorium, conference & seminar hall, medicinal plants garden, museum with exhibition displayed along the corridor. The institute has provided special ramps and wheel chair for easy movement of differently-abled persons. An automated elevator is also equipped for smooth movement from any floor. Students are trained and encouraged to use highly sophisticated instruments like HPLC, FTIR Spectrophotometer, Tablet punching machine, tablet coating machine, Disintegration and Dissolution apparatus, Autoanalyzer apparatus etc. All sophisticated instruments are maintained through maintenance contract and provided with SOPs and log-books for efficient operation and monitoring. Institute has well ventilated Animal house maintained as per CPCSEA guidelines. The classrooms are spacious and well ventilated ensuring adequate seating of the students. The institute has installed substantial number of CCTV cameras for security and safety. Fire safety equipments and fire extinguishers are installed in all the laboratories and corridors of the building. Faculty and administrative staff is provided with individual cabin with computers and internet facility. The institute is equipped with fibre optic high speed 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library.

The institute has huge Cricket play ground well maintained by Vidarbha Cricket Association (VCA), Nagpur. The playground is also used for outdoor games like volleyball, shot-puts, etc. Indoor games like carom, chess, badminton, table tennis etc. are organised in Auditorium and campus premises. Students are encouraged to participate in various sports events at all levels.

Library is spread over 160 sq. m. area having separate issue return section, reading section, reference section, computer

section and OPAC system, The institute is equipped with voluminous library with textbooks, reference books, national/international journals, periodicals and other readable articles online through internet. Library is supported with library software to help students for easy issue and return of the books. Library has a spacious seating arrangement to accommodate around 90 students at a time. Library is equipped with 4 computers terminals with latest software and free internet facility with 100 MBPs and also Wi-Fi for internet access on personal laptops. Library is equipped with a reprographic facility for the convenience of the students. Various printed journals of national and international repute are made available for the students free of cost for their literature survey. OPAC computerized system is provided to the students, which facilitates them to have a glance at the number of books available, number of issued books, new books added to the list which helps them to issue the correct book when required. Library has a free access to the students where they can choose the book/s of their interest. Every student can issue maximum Two books at a time for study. There is also a facility for free of cost issuance of books from book bank to scholarship students belonging to backward caste. Institute also practices the donation of the old and used books by the faculty, students and alumni for more enrichment of the library. A well maintained animal house is available that hosts animals required for routine practicals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, along with curricular activities, the students are encouraged for participation in sports and extra-curricular activities as essential components. The institute has adequate facilities for sports, games and cultural activities. The institute has huge play ground well maintained by Vidarbha Cricket Association (VCA), Nagpur. Institute has large playgrounds with provision for various sport activities, such as, Cricket, Football, Volleyball and Kho-kho. A separate well equipped gymnasium is available for physical exercise. The

auditorium hall has well-equipped acoustics system for organizing annual functions and cultural events. Students, faculty and support staff wholeheartedly takes part in games and sports competitions named "Zest" which is organized every year. Students are encouraged for participation in various cultural events and sports competitions at local, state and National level organized by the other colleges and universities. Institute has excelled in these events by winning prizes and awards in individual and group events. Some of the faculty members serve as instructors on the International Yoga Day to inculcate importance of Yoga and meditation in life. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by students cultural programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

05

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15.90526

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institutional Library offers a rich collection of books comprising of both text and reference books related to the Pharmacy programs. Apart from this, Library also holds the collection on 'General Reading Books' covering the areas of Self Help, Motivation, Leadership, Interview Techniques, Soft Skills, General Management, Competitive examinations resume writing, etc. Library also proactively hosts the gateways of the subscribed e-resources to enhance the usage of e-resources by its stakeholders. Library also provides all the previously held university external examination question papers, internal question papers and current syllabus. Library committee looks after the entire mechanism of working of Library. Library follows enterprise resource planning (ERP) software for day to day transactions, procurements, accounting and management.

Access to library services is allowed not only to the regular students, but also to ex-students and students from other institutes. They can utilize the library resources by taking due permission from the In charge. Library also caters to the reprographic requirements of the students and faculty members by allowing dedicated reprographic facility in the library premises.

Issuance of books and reading material takes place only through the library card for both students and faculty.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	http://gnpc.edu.in/Library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

0

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Faculty and administrative staff have been provided with individual cabin with computers and internet facility. The institute is equipped with high speed 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library. All IT related facilities are maintained through AMC renewed every year.

Computer Lab area: 75 Sqm.

Total computers: 57

Internet facility: Fiber optic WiFi enabled

Band width :30 MBPS, upgraded to 100 MBPS in 2022

Browsing centre : 5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

15.90526

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

1. Cleaning of the premises including classroom, laboratories, corridors and other areas is maintained through the professional cleaning agency.
2. Medicinal plant garden and surrounding lustrous greenery is maintained by full time dedicated gardeners.
3. Maintenance of the automated elevator is done through AMC.
4. The sophisticated instruments like HPLC, FTIR Spectrophotometer, Tablet punching machine, tablet coating machine, Disintegration and Dissolution apparatus, Autoanalyzer apparatus etc. are maintained through maintenance contract and provided with SOPs and log-books for efficient operation and monitoring.
5. Institute has well ventilated and air conditioned Animal

house maintained as per CPCSEA guidelines. The regular cleaning, feeding and health monitoring is exercised by a dedicated staff.

6. The institute has installed substantial numbers of CCTV cameras for security and safety which are maintained through AMC.
7. The campus is surrounded by high compound walls and each gate is guarded by security guards for the entry-exit 24x7.
8. Fire safety equipments and fire extinguishers are installed in all the laboratories and corridors of the building are regularly checked for their expiry dates and refilled on due dates.
9. Faculty and administrative staff have been provided with individual cabin with computers and internet facility. The institute is equipped with high speed 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library. All IT related facilities are maintained through AMC renewed every year.
10. The institute has huge Cricket play ground well maintained by Royal Cricket Association (through VCA) , Nagpur. Every year, Institute organizes sports events like Cricket, Badminton, etc. Institute also has a gymnasium with all the facilities of physical exercise. All activities are organized, monitored and maintained by sports committee incharge.
11. The library is having a separate issue return section, a reading section, a reference section, a computer section, and an OPAC system. The library is supported with library software to help students with easy issues and return of the books. The library has a full-time librarian, along with support staff for issue return, e-resource management, and reprographic section. The library has free access to the students where they can choose the book/s of their interest. Every student can issue maximum of 2 books at a time for study.
12. The institute has a canteen which serves hygienic and variety food for students and staff. The canteen has received FSSAI certification for its quality attributes. The canteen is managed by a contractor and the contract is renewed yearly on performance basis.
13. Power back-up is regularly checked and maintained through AMC.
14. Water coolers and water bodies are maintained through AMC.

15. Biometric attendance machines are also maintained regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	00

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

193

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefited by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://gncp.edu.in/College%20Publication.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

36

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

22

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

21

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

NIL

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Under the provision as specified in clause (b) of sub section (04) of The Maharashtra Public Universities Act, 2016, student council is constituted. The establishment of students' council plays an integral and important role in the overall development of students to serve them for co-curricular, cultural, social activities at the college and university level. Students' council is the platform to express the views of students in democratic way without fear. Through this council all issues related to students are communicated to institute authority. They take active part in achieving the vision and mission of college. It is the way to develop communications skill, planning, volunteering and leadership qualities in the students and these activities help them in becoming responsible citizens of the country.

General Objective

1. To develop sense of belongingness and to make them aware about their rights, duties and values in order to become responsible citizen.
2. To promote overall development and leadership qualities.
3. To enhance communication between students, staff and college authorities.
4. Motivates to share ideas, interests and their services to college and society.
5. Relationship building between college and society, in the form of social activity, environmental issues, promotion of government policies and for the benefit of society.

Participation of Students in academic/co-curricular/extracurricular activities

1. Students' council conducts annual social gathering and annual sports events under the guidance of In-charge teachers.
2. Students' council has representatives of all the classes who regularly conveys informal students' feedback for quality improvement.
3. Students' council has representation in IQAC committee and thereby participates in all the quality initiatives and events of institute.

Students' council participates actively in societal outreach programs through NSS unit.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/PDF/COLLEGE%20COMMITTEES%202021-22.PDF
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sikh Education Society's Gurunanak college pharmacy started with its degree course in 2004 and the first batch of students passed out in the year 2008. Institute organized its first alumni meet in the year 2009. Most of our first batch students attended the meet. From then on efforts were made to channelize the activities and interactions of our alumni with the institute in various forms. Thus on 28/05/2013 alumni association was registered as the Gurunanak college of the pharmacy alumni association. It bears the registration number MAH/545/ 13(N). The Executive committee of our Alumni association is headed by the principal Dr. A.M. Ittadwar. He is

the president of the executive committee. Mr. A. M. Ubgade is the Vice president, Mrs. Pournima S. Shrikhande is the treasurer, Mr. Vikas Patil is the secretary and as members, we have Amit M. Kanojiya, Mandar M. Abhyankar, Sunil R. Kushwaha, Chetan G. Tapre and Amit P. Khandagale.

The alumni contribute to the development of the institute in the following different ways:

- By donating books to the college library
- By guiding existing students for higher education and providing career counseling to them.
- By involving existing students in the NGO activities to which alumni are associated
- By helping in the placement of students
- By organizing joint sports activities on the college campus

File Description	Documents
Paste link for additional information	https://www.vmedulife.com/institute/alumni-portal/home/gurunanak-cop-nagpur#alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision: To create globally competent pharmacist Mission:

- To impart outcome-based learning to the students of all hues on a common platform by identifying and channelizing their potential for achieving consistent quality education.

- To inculcate and enrich core competencies by combining academics, research, intellectual stimulation which will produce dynamic and proficient pharmacists committed to serving society and practicing pharmacy in an ethical manner.
- To encourage ingenious thinking in individuals for enhancing innovativeness in their actions and ideas.

The vision and mission that the institute has envisaged for itself are very ambitious but highly relevant to the needs of the day. In Gurunanak college of pharmacy, the vision and mission are crafted by all the faculty members together under the leadership of the Principal. Therefore, every faculty member has clarity about them and therefore strives to achieve through the duties assigned to them.

The College development committee (CDC) has representation from faculty, non-teaching staff, students, industrialists, and educationists. This expert committee frames the overall policies that are required to create globally competent pharmacists.

The IQAC plans the curriculum delivery, teaching-learning, research, infrastructure, etc. the keeping in mind the outcomes required. As IQAC deploys the plan through various institutional committees constituted to perform various functions, therefore, the action plan of achieving the vision and mission comes into force.

The program and co-curricular committee finds the gaps between the prescribed curriculum and desired program outcomes and design additional courses, skill development programs; plan guest lectures, workshops, conferences, and seminars to bridge the same. The tour committee plans visits to industries, environmental parks, hospitals to introduce students to professional life in action. The training and placement cell arranges internships for students and further bridges the gap by making arrangements to give students hands-on training as required by the profession. Further, the Alumni cell keeps on interacting with the students and gives the current insight into the profession.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the overall administrative head of the institute and has further delegated both academic and administrative responsibilities to the department heads and committees. The institute believes in decentralization and participative management since its inception. The Program Committee prepares annual academic plans and Professors of all the programs are responsible for the execution of these plans in their respective departments. The committees are constituted by the principal to look after all the areas of working including teaching-learning, co-curricular, extracurricular, research, internships, trainings, placements, and community activities, etc. All the statutory committees as prescribed by regulatory agencies are also constituted as per the guidelines. These committees have well defined responsibilities and are given complete authority to take decisions in their area of working.

The institution strongly believes in the active involvement of members of the institute for effective management. A high level of decentralization is facilitated through delegation of powers to various committees who execute the assigned responsibilities and contribute towards building globally competent pharmacists. Based upon the nature of the responsibility, members from faculty, support-staff, students, alumni, parents and external stakeholders are included in the committees. All these members actively participate in the designing the policies and plans to execute the assigned functions of their respective committees.

List of committees:

Name Of Committee

Faculty

Non-Teaching

Students

Parents

Alumni

External Members

College Development Committee

Yes

Yes

Yes

Yes

Yes

Yes

Program Committee

Yes

Yes

Examination

Yes

Yes

Co-Curricular

Yes

Yes

Guidance And Counselling Cell For Higher Education

Yes

College Publication & Media Handling Committee

Yes

Yes

Yes

Education Tour Committee

Yes

Yes

Yes

Yes

Extra Curricular

Yes

Yes

Yes

Research And Innovation

Yes

Budget Committee



Yes

Yes

Disciplinary Committee

Yes

Yes

Yes

Students' Council

Student Feedback

Yes



Yes

Alumni Association Cell

Yes

Yes

Parent Teacher Association Cell

Yes

Yes

Yes

Library Committee

Yes

Yes

Purchase And Store Committee

Yes

Yes

Infrastructure Development

Yes

Yes

Admission & Counselling Committee

Yes

Yes



Faculty & Staff Development

Yes

Yes

Equal Opportunity Cell For Backward And Minority Students

Yes

Training And Placement Cell

Yes

Yes

Yes

National Service Scheme

Yes

Yes

Extension Activities / Community Outreach

Yes

Yes

Graduate Training Employment Cell

Yes

Yes

Yes

Mentoring

Yes

Entrepreneurship Development Cell

Yes

Yes

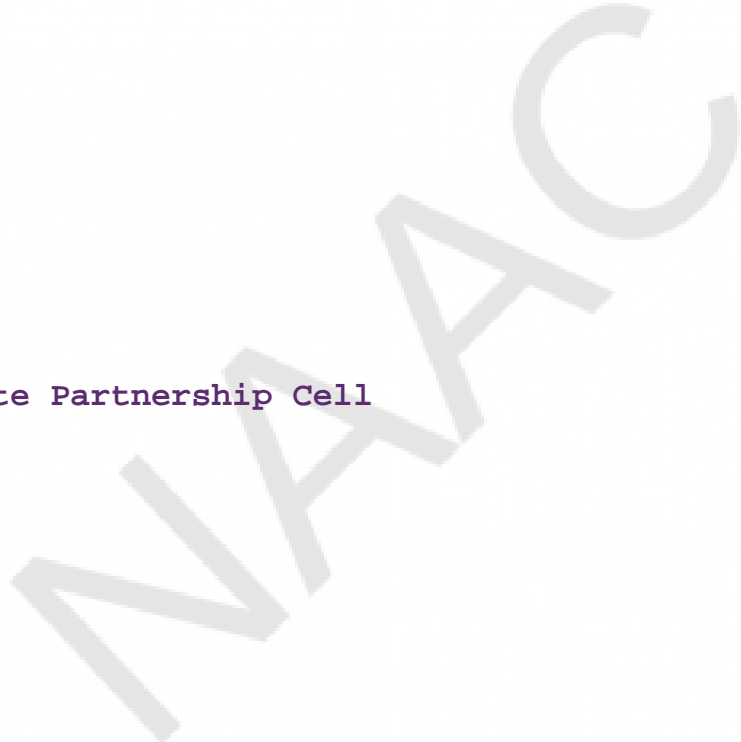
Industry Institute Partnership Cell

Yes

Antiragging Cell

Yes

Yes



Prevention Of Sexual Harassment Against Woman

Yes

Yes

Grievance Redressal Cell

Yes

Yes

Institutional Animal Ethical Committee (Iaec)

Yes

Yes

Yes

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The management of the college, Principal, College Development Committee (CDC), Governing body, along with the IQAC, design the developmental plans for the college.

The governing body, CDC, and IQAC have members from the industry, academia, education departments who contribute to the designing of policies that satisfy the requirement of the current needs of education. At the beginning of each academic year, the IQAC and CDC take the review new faculty recruitments, infrastructural requirements, financial planning, updation of support facilities etc.

The institute follows the rules of RTM Nagpur University, PCI, AICTE, regarding the requirements of the number of faculty and regarding the recruitment and the promotion of the faculty. The institute always complies with the requirements of both AICTE and PCI with respect to the number of teachers with the desired qualifications in order to maintain the student-teacher ratio at an acceptable level.

The principal is the administrative head of the college and looks after all the activities of the institute. The institute has constituted various committees with clear responsibilities. These committees are responsible for the development, maintenance, and updating of the activities that fall under their jurisdiction. These committees directly report to the Principal.

The IQAC plans the academic year in advance and informs all the

committees about this master action plan. The committees further prepare and execute their action plans with respect to their jurisdiction. The IQAC takes regular updates from these committees regarding their action plans & achievements and reviews the progress of the master action plan in its periodic meetings.

The program committee looks after the effective delivery of curriculum by planning academic calendar, time tables, etc., and conducts regular academic audits to review course delivery, number of lectures conducted, mode of teaching, use of ICT tools in the teaching, etc. The program committee also reviews the student feedback on teaching-learning and takes appropriate actions if required.

The internal examination committee conducts all internal assessments and analyzes the outcomes. Similarly, the co-curricular, extracurricular NSS, Students' council, Training and placement, Research, Alumni, Discipline, and all other committees also carry out the assigned responsibilities. With this collective working of all the committees and cells, it is ensured that the action plan of the year is achieved/materialized successfully with adherence to academic calendar.

The institute has a multi-fold mechanism to collect feedback from various stakeholders like students, parents, alumni, employers, teachers, etc. The feedback obtained from all these stakeholders is reviewed in order to design an action plan for each year.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://gncp.edu.in/About%20College.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body frames policies for the development of the institute. The Principal is overall head of all the academic and administrative bodies/committees of the institute. The

institute strictly follows all the norms of the state government, RTM Nagpur university, PCI and AICTE for the constitution of various institutional bodies. The detailed composition along with their responsibilities of all these bodies are displayed on the institute website. Webpage link to the organogram of the institute is given. For the appointment and service rules, regulations of the respective bodies are strictly followed.

File Description	Documents
Paste link for additional information	00
Link to Organogram of the Institution webpage	http://gncp.edu.in/Organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Employees are considered as the most integral and responsible

part of the institution. Efforts are regularly taken to make the working environment conducive and have welfare measures for both professional and personal growth of the employed staff. Some of the efforts that are in place includes coverage of both teaching and non teaching staff members under EPF scheme, Group Insurance Scheme (GSLI), Gratuity, Earn and Maternity leave as per the directives laid by state government. To promote professional growth and excellence, institute encourages all the staff members to attend and participate in various scientific deliberations and training programs by providing sufficient duty leaves. Faculty is also uplifted for pursuing higher studies like PhD with lien. The institution supports and encourages staff to participate in co-curricular, academic and sports activities at University, State and National Levels. Institute also supports teaching faculty to take part in National and International Conferences by providing financial support as applicable.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

06

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Gurunanak College of Pharmacy follows the norms of AICTE, PCI, RSTM Nagpur University & DTE Maharashtra Mumbai under the ministry of Higher & Technical Education for appointments and staff appraisals. The faculty appointments are approved by RSTM Nagpur University, Nagpur. Each employee is assessed annually, with the objective to identify potential aspects which will result in further progress & growth of employees.

Performance of each faculty is assessed using Academic Performance Index (API) as per UGC Guidelines. The proforma contains details of academic, administrative, co- curricular, extracurricular, research, extension, and professional development activities. The performance in discharging the duties with respect to other responsibilities is also evaluated for the appraisal. This proforma is evaluated by Principal and reviewed by the management. The Career Advancement Scheme (CAS) is also in progress.

The institute encourages its faculty members for working for industry. The faculty members are on the board of industry thereby ensuring their professional growth.

Both faculty and non-teaching staff are encouraged to participate in the workshops/faculty development programs for their professional development. They are also encouraged to participate in the activities of different professional bodies. All the employees are suitably appreciated for their outstanding achievements and felicitated during functions.

The Non-teaching staff performances are evaluated based on Confidential Report (CRs) & performance appraisal. The comprehensive Annual Confidential Reports has 16 parameters on which seven-point grades are awarded. On satisfactory performances, annual increments & promotions are considered.

This system of evaluation of performance of employees help them analyse their strengths and weaknesses and motivate them to perform better.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a self-financing institute and has permanent accountant who takes care of all the financial activities conducted in the financial year. The major contribution of the finance is through students' fees in the form of tuition fees which is decided by the "Shikshan Shulka Seva Samiti", Fees Regulatory Authority (FRA) department of State Government of Maharashtra. All the college purchases through the year are performed by the central store department. Internal audits are carried out at the end of each financial year by registered chartered accountant. The audited statements of the college are reflected in The Sikh education society's balance sheet which is further submitted to Honourable charity commissioner.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/PDF/Fees%202020-21.pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

58.00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Gurunanak College of Pharmacy is a permanent unaided self-financed institute. Mobilization of funds is mainly by:

(1) Students fees

(2) Unsecured loan from The Sikh Educational Society, Nagpur under the aegis of which the College is run.

(3) Consultancy, projects & Interest on FDs. i.e. Tuition fees & Development fees as per the computation of fees every year.

Funds received in the form of fees are spent on salaries of staff. College follows transparency in use of funds & are timely audited by internal auditor. Audited statements are submitted to charity commissioner through Society's audited reports of College & allows the mandatory scheme of Social Welfare Department of Maharashtra State Government which reimburse the fees of BC students, EBC, TFW, EWS, minorities etc. Scholarships & Freeships. Reimbursement of fees is usually delayed by State Government. In financial strains unsecured loan is borrowed from the parent organization i.e. The Sikh Education Society, Nagpur. Budgetary provisions are made for infrastructure maintenance, purchase etc. with the approval of the management, Principal & concerned Committee In-charge under the faculty headship.

Optimum utilization of funds is ensured through:

1. Adequate allocation for effective teaching learning like software, ICT, Net-connectivity, Workshops, Training programs, Refreshers courses.
2. To meet day to day operational administrative expenses & maintenance of fixed assests.

3. Enhancement of library facilities.
4. Laboratory expenses
5. Development & maintenance of infrastructure.
6. Some funds for said services as a part of CSR like NSS

The policy of resource mobilization & optimal utilization of resources is for holistic education to the students.

The link given below highlights the details of expenses reflected in the audited balance sheet available on Quick Link section of college website.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established in August 2016. Before the formal constitution of IQAC, the college was functioning through the practice of "Decentralization" of various activities. Various committees were created, which were working independently under the able guidance of Principal. After inception of IQAC, decentralization of activities was continued but in a more channelized and strategic manner. In the current scenario of global pandemic, limited real world opportunities and various regulatory restrictions, IQAC diligently tried to orient and align the entire process of learning using On-line platform. Be it a regular curriculum delivery, or enhanced learning in the form of webinars, online training programmes etc.; IQAC moved ahead with a motive of keeping pace with changing requirements and also sustaining the quality at the same time. Continuous discussions and inputs of all the stakeholders made an important contribution and led to the reformed framework of activities for the current online session.

Following contributions were made by IQAC for institutionalizing the quality assurance strategies and processes:

1. Successfully completed the academic year including internal assessments through online mode.
2. Attempted to conduct co-curricular, extra-curricular, and extension activities through online mode.
3. Continued enhancing soft skills of students through online mode.
4. Organized AICTE sponsored training program for teachers through ED cell.
5. Increased the number and quality of research publications.

File Description	Documents
Paste link for additional information	00
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Since the inception of IQAC on 8th August 2016 as per prevailing NAAC guidelines, there has been steady improvement in teaching-learning, review process and addition of new methodologies for the same. IQAC plays pivotal role in monitoring teaching learning, exam conduction; follow up of outcome and suggesting areas for improvement through decentralization and duties leveraged to Program Committee (formerly Academic Monitoring Committee) and Exam Section of the institute.

The methodologies and strategies adopted and continuously improved as reforms for teaching learning through guidance of IQAC are described below -

Conventional teaching - Chalk and board based teaching still paves way for teaching learning by two way communication.

Teaching through experiments or experiential learning - IQAC encourages faculty to let students understand and correlate the

theoretical phenomenon with practical learning in the lab.

Field visits and industrial visits - Through MoUs and collaborations, IQAC helps to connect the students with industries, institutes, fields and hospitals to aid in teaching learning and to reduce gap between syllabus and actual advances in the field of pharmacy.

Projects and practice school - IQAC sensed the need of exploring thinking of students and to promote their creativity, projects are given to students of final year in groups. This has helped students to identify the problem areas and supported them to find solutions through mentoring by expert faculty.

Regular assignments - Students are asked to complete the assignments on time scale. This is helping the students in collecting, assimilating, analyzing and presenting the data; a quality required in almost all types of jobs.

New pedagogical models - IQAC has always emphasized on involvement of faculty in using novel teaching methods. Flipped classroom and TPS (Think-Pair-Share) activities are being used by many faculty members. This has improved the teacher-students interaction in positive manner.

Classroom seminars - The purpose behind this is confidence building and public speaking ability of the students.

Identification of weak students and fast learners - Slow performers and fast learners are identified on the basis of their performance in internal exams and regular viva during practicals. Those with below average performance are engaged by faculty in remedial classes for the syllabus topics they face difficult.

Journal club of PG students - As a part of teaching learning, students are encouraged to work in group to read published papers on given topic by teachers. They brief about latest development on given topics and discuss future prospects.

Regular internal theory and practical exams - IQAC has clear thought that preparation for University exam is through properly conducted internal exams. Conducting these exams, their evaluation in time bound manner and helping poor performers is contribution of IQAC to improve the outcomes.

Methods to improve the outcome and reforms -

Use of LMS and allied software - Through discussions of IQAC, the institute has procured a licensed software Vmedulife. This has helped students and teachers manifold in conducting classes in online mode, content delivery and mentor-mentee relationship.

CO-PO mapping - The LMS use has also helped the faculty members to carry out Course Outcome and Program Outcome mapping. This has helped to assess and evaluate teaching learning system in broad sense.

Encouragement of use of ICT based tools in teaching - IQAC has been successful in teaching to the students with various ICT based tools like TeachMint App, Google Classroom, WordPress, audio-visual content on Youtube channels of teachers. These mediums have enriched students in most of the subjects as they can view/listen these contents repeatedly.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/Intro%20IQAC.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gncp.edu.in/Intro%20IQAC.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College takes various measures to enlighten the students on women improvement and gender equity. The college maintains a healthy environment by having impartial behaviour towards both the genders. Equal opportunities are provided to both the male and female students. Various committees are constituted to orient and induct development program for girl students. Various sensitization programs ranging from women empowerment including gender equity and prevention of sexual harassment at work place, health issues etc are conducted.

As a part of safety and security, the institution has installed CCTV cameras at different places inside the campus to supervise activities going on inside the campus. Security guards are deployed at the entrance to check and register unknown visitors with their identity cards. A lady security guard is particularly appointed for the safety of girls' students in campus. Anti-ragging committee works vibrantly to ensure no unexpected incident take place within the campus, especially safe guarding the first year girl students. The institution has developed Mentoring system for counselling students. Separate boys and girls common rooms are provided with adequate essential facilities to refresh and for recreation. Sanitary napkin vending machine has been provided in girls common room to dispense sanitary pads. First-aid and medical facility is provided during medical emergencies.

Sr. No.

Name of Activity

Name of the Speaker/Organizer if any

Date of activity

Place of activity

1.

International Yoga Day International Yoga Day celebration by organizing 3 Day Webinar on " Stress Management & Holistic Health Development"

Sahaja Yoga Sahaj Yoga Sahaj National School Propagation & Gurunanak College of Pharmacy, Nagpur

21, 23 & 25th June 2021

Online

Online mode Zoom Link

<https://us02wrp.zoom.us/j/82163512689?pwd=eERBUzBXQVcwVmhfMGNPcGhRb0xBdz09>

2.

PCOS Awareness Program

Dr. Swadha Kotpalliwari

MBB, DNB (OB-GYN) in association with Cadila pharmaceuticals & Evanext

16/09/2021

Online mode

Zoom Link

<https://zoom.us/j/94202665023?pwd=Um9vNndsVkhYeEljb0hrTVdXbzJpU>

T09

3.

World Pharmacist Day celebration by organizing Guest Lecture on " Entrepreneurship-Variou Aspects to be considered by Pharmacist"

Dr. Girish Achaliya

Founder & MD

Gloactive Health Technology

25/09/2021

Online mode

Google meet

<https://meet.google.com/roz-pioe-zeo> & Live on YouTube

File Description	Documents
Annual gender sensitization action plan	<p><u>Criteria 7.1.1 Gender Equity and Facilities for Women In Campus Policies/Action Plan for Gender Sensitization of the College:-</u> 1. The College will take all measures to enlighten the students on women improvement and gender sensitization. 2. The college asks regularly on the inputs of the staff and students. 3. The college will maintain healthy environment and take the necessary initiatives for the growth of the students. The mandatory compliances committees in the college will take care of peace and harmony among the students. 4. The anti-ragging, grievances appeals and redressal committees and sexual harassment control cell etc. has been constituted as per norms let by RTMNU and AICTE. The functions of the committees will be displayed on the website of the college and information is to be discriminated to the students through orientation and induction programs like personality development program for girl students. 5. The college has a Grievance Redressal Cell to attain the grievances of students. 6. The college NSS & student development cell organized anti-ragging programs as well as various sensitization programs ranging from women empowerment including gender discrimination to sexual harassment at work place, health issues etc.</p>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<p><u>Facilities for Women in the Campus:-</u> 1. <u>Safety and security:-</u> a. The institution has installed CCTV cameras at different places inside the campus to supervise activities going on inside the campus. b. Security guards are deployed at the entrance to check and register unknown</p>

visitors with their identity cards. A lady security guard is particularly appointed for the safety of girls' students in campus. c. Anti-ragging committee works vibrantly to ensure no unexpected incident take place within the campus, especially safe guarding the first year girl students. d. Students are provided with identity cards to ensure safe entry in institute and the detail on the identity card like blood group, phone number and address help them in crisis.

2. Counseling:- a. The institution has developed Mentoring system for counseling students. b. In special cases parents are called and counseling is also provided to them. c. In certain cases apart from mentor and Head of the Department, Principal also provides counseling. d. Experts are invited to provide counseling and women empowerment sessions. e. The gender sensitization and women empowerment cell of the college organize various programs to address safety and security issues of the students.

3. Common Room:- a. Separate boys and girls common rooms are provided with adequate essential facilities to take rest, to refresh and to change attire. b. Cleanliness strictly maintained in common rooms. c. First-aid kit is provided along with a single bed for women to rest during medical emergencies. d. Sanitary napkin vending machine has been provided in girls common room to dispense sanitary pads for inserting 5 Rs. Coin. However the machine is refilled by the college.

4. Fire Extinguishers are affixed at important points within the campus to ensure safety during fire accidents. Fire alarms are places in main places of the college.

5. Separate facility (Prayer Room) is provided to the Muslim girls for Namaz.

7.1.2 - The Institution has facilities for

D. Any 1 of the above

alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has well defined degradable and non-degradable waste management system. The summary of this system is given below:

1. Solid waste management: For solid waste management college has signed an agreement with an agency, "Shree Cleaning Services". On the premises, dustbins/waste collection bins are kept at appropriate places and designated with proper labeling for the segregation of the waste. The waste is then collected at one location and given to the Nagpur Municipal Corporation (NMC) cleaning vehicle for further processing. The used papers from all departments are also collected to the collection room and from where it is supplied to R.R. Waste paper supplier for recycling purposes.
2. Liquid waste management: The liquid waste generated is transferred to the savage line through the well-connected drainage system. The use of hazardous and carcinogenic liquid is avoided during practical processes. Students and faculty are advised to use microwave-assisted synthesis as far as possible in order to avoid toxic solvents.
3. Biomedical waste management: An incinerator is installed in the ladies' toilet for the disposal of sanitary napkins. For the disposal of sacrificed animals', college designed incinerator is used. For mask disposal, separate waste bins are placed at different locations in the premises which are later handed to NMC for proper disposal.

4. **E-waste management:** College has a separate scrap room for E-waste in which the entire E-waste is collected and properly segregated. The computer committee checks the possibility of reuse of waste/ scrap and works on suitable disposal.
5. **Waste recycling system:** Collected glass waste which can be recycled like broken glassware transferred to glass blowing section for repairing and molding towards Alka Scientific glass blowing section. The end products of many practical procedures are collected and used in other practical procedures to minimize chemical waste.
6. **Hazardous chemical and radioactive waste management:** College recommends avoiding the use of hazardous chemicals for practical purposes and encourages performing practical by alternative methods in which hazardous chemicals are avoided.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Given in Any other relevant information box
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants	D. Any 1 of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts	C. Any 2 of the above

Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Sikh Educational Society, Nagpur under the aegis of which GURUNANAK COLLEGE OF PHARMACY, Nagpur is run is a minority educational society. Admission entry level of students are as per the provisions of Constitution of India. Where in the admissions are as per Central Admission Process (CAP) through State Common Entrance Test (MHTCET) conducted by Admission Regulatory Authority (ARA) of Government of Maharashtra & National Eligibility Entrance Test (NEET) conducted by Government of India.

Gurunanak College of Pharmacy is a co-educational system & minimum 30% seats are reserved for girls' students.

The hierarchy strictly follows the rules & regulations as framed by the competent authorities from time to time.

All the National & State Government programmes & guidelines are also being implemented.

All the stakeholders specially parents & students are part of decentralization of power & democratic way of

functioning; Parents' Teacher Association (PTA) & Students' Councils are fully functional. Grievance redressal cells like Students' cell, Women cell, Anti ragging Committee, Ombudsman Committee are fully working without racial & cultural, caste, creed background.

Annual Social Gathering is celebrated with feast & fervor where unity in diversity is reflected.

Students participate in Sports activities at University & College levels.

Yog Day, Women Day, Health & Blood donation camps & Tree plantation programmes are arranged.

Mentors-mentee schemes are being implemented. College is second home to the students & family members including all the stakeholders.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Gurunanak College of Pharmacy, Nagpur, with its mission, 'Enter to learn and go out to serve' is committed to inculcating the core constitutional values into its students and employees to extend their services to the nation and make them responsible citizens of our country.

For sensitizing the students and employees of the college to the constitutional obligations, various activities are organized by college. Students and employees participate voluntarily to show their interest in such activities.

The activities are conducted to develop constitutional values like patriotism, humanism, environmentalism, harmonious living, gender equality, individual & collective excellence. These activities also make them aware of their rights as well as duties and responsibility towards the nation.

Due to the Corona pandemic situation during the year 2020-21, apart from the celebration of various commemoration days like independence day on 15th August, constitution day on 26th November, and republic day on 26th January, community service activities like distribution of groceries, food, clothes, medicines, masks, sanitizers, etc. was carried out by the students and staff.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College instil awareness about various historical figures and events of importance by celebrating the following national

and international commemorative days, events and festivals. This inculcates communal harmony, belongingness and inclusivity among the students and staff. Every year the college celebrates events of National significance i.e. Independence Day on 15th August, Sadbhavna Diwas on 20 August Constitution day on 26 November and Republic Day on 26th January. Teachers' Day is celebrated every year on September 5 in the memory of Late Dr. S. Radha Krishnan, former President of India. Birth Anniversary celebrations of Mahatma Gandhi is organized as "Swachh Bharath Abhiyaan" a "Clean India Campaign" in the college campus. International Yoga Day is organized every year to revive the ancient traditional knowledge of Yog-Sadhana that India holds. World Pharmacist Day and International Women's Day are celebrated by organizing events like rallies, seminars etc. In the memory of Netaji Subhash Chandra Bose, a programme was conducted to pay tributes to his valour, courage and sacrifice. Gurunanak Jayanti is celebrated in the premises of the society and everyone participates in this festival by offering seva.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The institution aims at expanding the horizon of knowledge and development of its stakeholders by identifying and implementing uniqueness that has relevance to direct and indirect affiliations. These practices are value addition to the existing features of the institution.

1. One of the best practice in this session was the initiative taken by Alumni Association for conduction of "GNCP Friendship League". This event enhanced the mutual interaction, sportsmanship and offered a very good recreational opportunity to all. This strengthening

activity is a continuous effort by the alumni for a long association with their alma mater. Principal, faculty members, students and alumni attended this event.

Objectives:

- To strengthen the alumni network and connectivity.
- To promote belongingness and harmony between all the alumni

GNCP League Link: <https://www.youtube.com/watch?v=G1JDDa8NPeU>

1. A new step towards advanced learning and exposure to latest technological development, Gurunanak College of Pharmacy organized Hands on training workshop on "Computational Techniques in Drug Design and Development". It will be a regular activity in the coming years for knowledge enhancement and skill development required for improving employability of students.
 - To identify lead molecules as drug candidates for treatment of various diseases
 - To explore the interactions between protein and ligand as a drug molecule using in silico techniques

Understanding the basis of computer-aided drug design/development (CADD) is a vital part of the training of students specializing in medicinal chemistry, pharmaceuticals, pharmacology, or pharmacy. The ability to select a target, explore the interactions between protein and ligand, design small molecule drug candidates and evaluate their potential in silico provides students with a crucial skill-set for a

successful career as medicinal chemists. This program will provide complete workflow, from the initial downloading and evaluation of a target protein structure from the PDB, through searching databases for candidate structures, designing and inputting drug candidates, molecular docking experiments, evaluation of the results and subsequent rounds of molecular redesign. After completing this program students can undertake a CADD project and prepare the molecules in the laboratory designed by them.

The Practice:

Students learnt the basic requirement for molecular docking, protein, ligands and their relevant software. In silico molecular docking was demonstrated using Vina and Chimera Software's. Selection of protein, ligand and their preparation for docking were performed and the binding energies were calculated by using these software. Virtual screening and Visualization techniques were studied and performed using different software with add on knowledge on ADMET properties. Hands on training was provided to all delegates followed by the assessment after each session.

This program was attended by faculty members and M. Pharm students as delegates. Mr. Sapan Shah, Assistant professor, Priyadarshani J L college of Pharmacy was the Resource Person and Trainer along with Dr. Subhash Yende and Dr. Sumit Arora for the workshop. Dr. Nidhi Sapkal, HOD & Professor, Pharmaceutical chemistry was the coordinator of the program.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institute is, "To create globally competent pharmacists".

Considering the fast pace of developments in the field of science and technology, it is highly challenging to create pharmacists who are well aware of the latest advancements in the field and are readily employable in the various areas of the pharmacy profession e.g manufacturing, quality control, quality assurance, regulatory, clinical, intellectual property, active pharmaceutical ingredients/intermediates, cosmetics, nutraceuticals, marketing, etc. GNCP has accepted this challenge and adopted multiple strategies to achieve this vision. We keep very close ties with the pharmaceutical industries and make our best efforts to utilize those ties in the best possible ways. We organize lectures from the subject matter experts from industry who train our students about the current trends going on in the different fields of industries. We also invite equipment/machine manufacturers who explain and demonstrate the latest models that are in use in the industry. When this is combined with industrial tours that are organized every year for students, the student gets a clear picture of the industry and activities conducted therein. This helps student to identify their interests and to plan his/her career path. A Graduate Employment Training Program is implemented in the institute where different training modules are designed and conducted based on the feedback/comments from the industry. The objective of this program is to identify needs of the industry that are not fulfilled by the existing curriculum and to conduct training programs in order to impart industrially useful knowledge and skill to the students. With highly qualified faculty and availability of all the programs ensures the facilitation of vertical progression of students to the highest degree. Further, the faculty works on collaborative research projects with industry, and due to which our students get direct exposure to industry-oriented research that helps them to get very attractive placement offers. Along with the development of all the technical aspects, due care is taken to train the students about the essential soft skill and human values that makes them competent professional, and responsible human being.

<http://gncp.edu.in/Guest%20Lectures.php>

<http://gncp.edu.in/ResearchDevelopment.php>

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Preparation of academic calendar at the beginning of the session and achieving maximum adherence to it.
2. Procure and implement a learning management software for the teaching-learning and internal assessments processes.
3. Implement e-governance in all the areas including administration, feedback, grievances, circular sharing etc.
4. To update mentoring system
5. To increase the association with NGOs for community service activities
6. To build a mechanism for the evaluation of the attainment of program outcomes in individual students
7. To strengthen industry-institute interaction
8. Apply for NIRF, AICTE-CII Survey and AISHE
9. Periodic review of stakeholder's feedback
10. To continue with the collaborative activities with Industry, NGOs, and Alumni.
11. Encouraging organization of more No. of extracurricular and co-curricular activities.