



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1. Name of the Institution

Gurunanak College of Pharmacy

- Name of the Head of the institution **Dr. Abhay M. Ittadwar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9325949084**
- Mobile no **9766111767**
- Registered e-mail **gncp2004@yahoo.com**
- Alternate e-mail **abhayittadwar@yahoo.com**
- Address **Mauza Nari, Khasra 81/1, Mauza Nari, Kamgar Nagar, Behind CP Foundary**
- City/Town **Nagpur**
- State/UT **Maharashtra**
- Pin Code **440026**

2. Institutional status

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **Self-financing**
- Name of the Affiliating University **Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur**
- Name of the IQAC Coordinator **Dr. Nidhi P. Sapkal**
- Phone No. **9422815111**
- Alternate phone No. **9422815111**
- Mobile **9422815111**
- IQAC e-mail address **nidhi_sapkal@yahoo.co.in**
- Alternate Email address **nidhisapkal1@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<http://www.gncp.edu.in/>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<http://gncp.edu.in/PDF/Academic%20Calender%202023-2024.PDF>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.30	2016	25/05/2016	24/05/2021
Cycle 2	A	3.24	2021	21/09/2022	20/09/2027

6. Date of Establishment of IQAC

16/08/2016

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sumit Arora	University Research Project Scheme	RTM Nagpur University	2024, for two years	3,00,000

8. Whether composition of IQAC as per latest

Yes

NAAC guidelines

- Upload latest notification of formation of IQAC [View File](#)

9.No. of IQAC meetings held during the year 3

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- Submitted AQAR for cycle II
- Got funding for research project by RTM Nagpur University.
- Monitored the adherence to the academic calendar
- Infrastructural upgradation considering the increased intake of students
- Framed policy for the recruitment of new faculty

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To organize at least two training programs each for faculty and non-teaching staff.	Two training programs were organised. (GLP for support staff and Vmedulife for faculty)
To organize a conference on the recent advancements in pharmaceutical sciences.	Three Certificate courses were organised on the recent advancements in pharmaceutical sciences.
To organize training/sensitization programs for students on human values, traffic rules, health awareness, cyber-crime awareness and environment.	Many such programs were organised during the year. The details are given in 1.3.1.
To enhance alumni engagement with alma mater.	A database of alumni was collected and three guest lectures were conducted by Alumni
To create rain water harvesting facility in the institute.	The plan for creating rain water harvesting facility is ready.

13. Whether the AQAR was placed before statutory body? No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

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Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	07/02/2024
15. Multidisciplinary / interdisciplinary	
The Vision of National Education Policy, to provide high quality education to develop human resources in our nation as global	

citizens, is well taken. A discussion among the faculty members were initiated on the key principles of NEP such as diversity for all curriculum and pedagogy with technological innovations in teaching and learning, encouraging logical decision making and innovation, critical thinking and creativity. Our institute has contributed to the preparation of "designing of B. Pharm syllabus as per NEP" by preparing a draft framework. We participated in the meetings organized by Pharmacy Council of India on 22.03.24 and 23.03.2024 at Navi Mumbai. Gurunanak College of Pharmacy has always strived for a multidisciplinary approach in its academic as well as co-curricular activities. Being an important member as the health professional, the students are also encouraged to undertake interdisciplinary projects related to herbal drugs and Ayurveda.

16.Academic bank of credits (ABC):

RTM Nagpur University has already initiated implementation of academic bank of credits for all the students. The ABC Ids are getting ready and soon the credits will be transferred to their accounts.

17.Skill development:

All the programs pertaining to pharmaceutical sciences are meant for imparting skill to the students. After completion of these programs, the students can either be employed by the pharmaceutical industry or they can start an enterprise of their own in this area.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institute celebrates Marathi Bhasha Diwas to encourage the use of Indian languages to understand the cultural values permeated by the literary works. Further, Indian Ethos teaches cultural values in Indian tradition so that pharmacy students imbibe value orientation while in the profession. Indian Knowledge system teaches about the various Indian medicinal plants, TKDL, Ayurveda. The institute is of the opinion that the inclusion of knowledge from ancient India to modern India will clear the sense of India's future aspiration about education, health, and the environment. We are also intended to offer a minor degree in Indian traditional medicine to our students in the coming years.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institute programs are offered as outcome-based education (OBE) which are designed keeping in mind the regional and global requirements. The institute has implemented outcome-based education with clearly stated Programme Outcomes, Programme Specific Outcomes, and course outcomes. All courses are designed with outcomes centered on cognitive abilities namely Remembering, Understanding, Applying, Analysing, Evaluating, and Creating. Apart from the domain-specific skills, learning outcomes at all levels ensure social responsibility and ethics, as well as entrepreneurial skills so that student contributes proactively to the economic, environmental, and social well-being of the nation. The Course Objectives (COs) are also aligned to the PO-PSO philosophy. The focus is to apply the spirit of NEP. We have well-defined Program Outcomes (PO), Program Educational outcomes (PEO), and Course Outcomes (CO) on our website and prominent places in the departments. Students are assessed as per the OBE attainment model.

20.Distance education/online education:

The institute's faculty utilizes a learning management system called "Vmedulife" to share study materials and conduct online exams as needed. While the institute does not currently offer any distance learning programs, it is fully equipped to implement such programs if required.

Extended Profile

1.Programme

1.1	125
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	461
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2		77
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		110
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		23
Number of full time teachers during the year		
File Description		Documents
Data Template	View File	
3.2		23
Number of sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1		09
Total number of Classrooms and Seminar halls		
4.2		139.10
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		57
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gurunanak College of Pharmacy is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, and adopts the curriculum prescribed by the Pharmacy Council of India (PCI). The institute has a well-developed structure for the effective implementation of the curriculum prescribed by PCI. Before the start of the academic session, and after the issuance of the university academic calendar, the institute's academic calendar and Time-tables are prepared for all the programs by the Program Committee. Academic calendars and timetables are circulated in the institute. Each faculty prepares the teaching plan for the conduction of theory and practical courses which includes session plan, and record of course delivery along with details of teaching methods (pedagogy) and teaching aids.

Continuous assessment report of students' performance is assessed internally by the Program Committee. The program committee encourages the use of different teaching aids such as simulation software, LCD projectors, wall charts, and models as well as the various techniques of participative learning like videos, quizzes, seminars, objective tests, group discussions, think-pair-share, flipped-classroom etc. Institute conducts various seminars, workshops, field/industry/hospital visits and training programs for effective implementation of curriculum as well as to bridge the gaps in the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gncp.edu.in/college%20committees.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Program committee prepares the institute academic calendar after the availability of the university academic calendar. The internal examinations are planned and communicated to students a week before. The internal examinations are conducted as per the norms laid down by Pharmacy Council of India. The standard question paper format that is inclusion of objective, short answer and long answer questions are included in question paper of 30 marks which are converted to 15 for each class test. The continuous internal evaluation is done throughout the academic year by planning various activities like quiz, group discussion, assignments, teacher-student interaction, viva voce, presentations etc. due importance is also given to attendance of students in class. The marks allotted for continuous assessment are 10 by which students learning can be evaluated properly. The Practical Exams; Internals are held under the scrutiny of the External Examiner appointed from the University. All the schedules of examination (internal and external) are displayed on notice board for students. In case of non-adherence to the activities crucial to the curriculum, rescheduling of that activity is done. The Continuous Internal Evaluation is carried out on the basis of attendance, assignments, student-teacher interaction, and class tests.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gncp.edu.in/College%20Publication.p hp

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development of Curriculum for Add on/ certificate/ Diploma Courses

Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

131

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To address cross-cutting issues, various guest lectures are organized and additionally these issues are addressed by way of curriculum also.

1. For Professional Ethics

General codes of conduct and professional ethics are discussed during induction program. Further these principles are taught through courses such as Pharmaceutical Jurisprudence, Pharmacy Practice, Pharmaceutical Marketing, and Communication Skills.

2. Gender Equality;

In recent years, the number of female students has exceeded that of male students. Regardless of gender, all students participate in co-curricular, cultural, sports, and community-related activities. Cricket matches are organized for both boys and girls, while boys also take part in events like Rangoli and Mehndi competitions.

3. For Human values;

The institute invites resource persons from various spiritual and life-skill organizations, like Heartfulness, Psychologists, Counsellors, and teaches human values through such guest lectures. Further, subjects like marketing management and Social and preventive pharmacy also address this issue. Various community service-oriented activities also help in this learning.

4. Environment and Sustainability

"Environmental studies" is taught in B. Pharm curriculum. The concepts of Green chemistry, green processes, use of animals in experiments, computer-aided drug design and development, hazards &

safety management, industrial waste disposal, etc. are also part of the curriculum. Tree plantation is done regularly.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

131

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

172

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

109

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The slow learners are identified based on their performance in the University Examination of the previous semester and internal examinations. Based on the need, potentials, and inclinations of students different approaches are used to improve their academic performance like, Remedial/Extra classes, additional assignments, individual academic counselling by the concerned subject teacher/mentor, and students' study groups for peer-to-peer learning.

The institution encourages advanced learners, who are keen to learn more and expand their horizon of knowledge in various ways depending upon the ability, interest, and potential of students. These students are identified based on their performance in the University Examination of previous semesters, internal examinations, level of interaction in the classroom, and overall participation in the activities. Advanced learners are motivated to enhance their knowledge and presentation skills by conducting lectures for students of other classes and are also encouraged to demonstrate experiments to students of different batches. Through such exercises, the expertise of students is developed. Advanced learners are also encouraged to complete various additional courses offered by our institutes or other organizations/websites. Such students are also guided for career planning and GPAT/Competitive Examinations. They are encouraged to participate actively in various co-curricular activities in and across the institutions in order to develop other soft skills in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
461	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute believes to impart curriculum delivery through student-centric methods. During the year 2023-24 various activities were performed to shift passive learning to active learning mode like Flipped-class room, Think-pair-share, quizzes, Roleplays, Seminars, debates, Journal clubs. In the view of the continuous assessment and assignment-interaction marks as per prescribed PCI syllabus, subject in-charge updating the lab manual in respect to include all kind of assignments designed meticulously for slow learner to fast learner. The students of final semester i.e. VIIIth semester were assigned the project in group which improve their problem-solving skill and participative learning. Various research projects given to post graduate students on current problems leads to develop the problem solving skill among them. The industrial tour was arranged at 1) Aroma Herbs & Ayurvedic Industries PVT.LTD MIDC Hingana, Nagpur 2) Pathak Ayurvedic Pharmacy, Nagpur and Akums Drugs, Himachal Pradesh to know actual working of the machineries and processes in industry which were mentioned in curriculum and also to know the upgraded machine and process knowledge. To give experiential learning to students, regular demonstrations of all the equipment and machinery are conducted for students. The students are allowed to handle these equipment/machines to get hands-on experience. Additionally, arranged the certificate course on application on computational techniques in drug design and development and guest lectures of subject matter experts are also arranged for some selected topics.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://portal.vmedulife.com/public/auth/#/login/gurunanak-cop-nagpur

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute's faculty actively employs ICT-based teaching tools and methods to enhance curriculum delivery. The entire campus is Wi-Fi enabled, and classrooms are equipped with LCD/smart boards. Faculty members utilize LCD/OHP based on the content's nature during teaching.

A dedicated recording room is available for creating videos, with faculty and students proficient in recording software such as Screen cast-o-matic®, OBS studio®, and Screen Recorder. Faculty members are actively involved in generating online educational resources through YouTube channels, with some receiving positive feedback from learners.

The majority of faculty members utilize Google® Classroom, Teachmint®, and other free online resources to share course plans, assignments, study materials, and communicate with students. Social media platforms play a significant role in course/class/college-related communications.

In addition to ICT tools, faculty members employ various techniques such as the Flipped classroom, student-created videos, and journal club activities for effective curriculum delivery. Postgraduate students regularly use statistical software for research projects, and the pharmacology lab is equipped with simulation software for practical demonstrations.

The college has transitioned to an e-governance platform and currently operates through V-medulife®, an LMS software.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

326

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the PCI and University system for conducting internal assessments. An internal examination committee in the college coordinates and conducts internal examinations. The academic calendar mentions the proposed dates for all internal tests and it is circulated to all the stakeholders before the commencement of the academic session. The timetable of each class test is displayed on the institute notice board in advance. Question papers are designed according to PCI guidelines to achieve course outcomes. Training regarding the question paper designing, pattern, and formatting is given by the examination cell to all the faculty members. Each examiner submits question papers in advance in sealed envelopes to the examination cell. The record of this submission is maintained. The envelopes are opened in the examination rooms by the invigilators, 5 minutes before the beginning of the examination. After the valuation, the answer sheets are shown to students, and grievances, if there are any,

are addressed by the concerned teacher in charge. The final marks and valued answer sheets are returned to the exam section within 15 days from the date of completion of the class test and marks are entered as per the documentation system. The memorandum of marks is also submitted along with this. At the end of the semester, the marks of all the tests, their average score, and marks of continuous evaluation are shown to students and are also displayed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The mechanisms for redressal of grievances with reference to evaluation are as follows: Internal assessment: After the conduct of the theory internal exam, answer sheets of class test are assessed by the subject teacher. Answer sheets are shown to students in the class room. The subject teacher discuss with students about the solution of the questions to be written in answer sheet. Any doubts or clarifications regarding the marks allotment or calculation mistakes are immediately rectified by the subject teacher. Further the examination Committee settles any grievances related to internal examination. The detailed procedure is display on the notice board.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gncp.edu.in/Exam%20Section.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the university syllabus for the B. Pharmacy program, course outcomes/learning outcomes are defined for each subject, typically ranging from 4 to 6 outcomes per subject. Separate learning outcomes are specified for theory and practical components. Based on these outcomes, program educational objectives (PEOs) and program-specific objectives (PSOs) have been established for the

B. Pharmacy and M. Pharmacy programs.

Before starting each topic, teachers discuss the subject's learning outcomes with the students, providing them with prior information about the objectives and expectations. Students are also notified via WhatsApp groups about the allocated subject teacher and the upcoming week's objectives. Regular tests and quizzes are conducted to assess students' understanding and topic-related outcomes.

These outcomes are displayed in the college premises and published on the institute's website for the awareness of both teachers and students. Additionally, teachers document the correlation between course outcomes, learning outcomes, and program-specific objectives in their academic diaries, ensuring continuous skill enhancement for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gncp.edu.in/B.Pharm.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes framed are assessable statements for students to know, follow, implement and value by the end of that course. The Course Objectives (CO) for every course is mapped with the Program Objectives (PO). This entire preparation process of CO ensures that the specific course objectives are achieved through evaluation. The structured CO is discussed with other faculty members of related domain and is further verified by the HOD and ultimately gets approval by the Principal before its final circulation.

The institution has a fixed procedure for calculating the CO attainment. CO of each subject is linked with a specific and relevant PO. Attainment of CO is based on the score obtained in the exam and continuous internal assessment. Mapping of POs with COs is calculated quantitatively and its attainment is measured.

The faculties are consistently communicated during the staff meetings and IQAC meetings on the importance of course outcome,

programme outcome, vision and mission policies of the institution. This exercise of designing, evaluating CO and its mapping with PO resulted in improving the quality, accountability of the system thereby aiming at a better Programme objective attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gncp.edu.in/College%20Publication.p hp

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gncp.edu.in/Feed%20back.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://nagpuruniversity.ac.in/index.php/home/index/en

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has a well-established system for the generation of new ideas and nurturing innovation in research. The faculty and students are encouraged to pursue innovative ideas at all levels. More than 75% of the faculty are doctorate with an average experience of 18 years. Following are some of the activities and initiatives carried out in the institute along with the outcome:

- A new research project was funded by RTM Nagpur university, Nagpur (Funding amount: 3,00,000 INR).
- Research committee organized special series of lectures for research students to provide them with basic knowledge of research tools and methodologies.
- Six faculty members were awarded with PhD degree.

• Mr. Abhishek Joshi, M. Pharm SEM-III (Pharmaceutics) secured 3rd prize in the Oral Presentation at the 14th Annual Conference of SAC-ACCP at Hyderabad held on 5-6 January, 2024.

- Ms. Priya Dule, Ph.D. Scholar, received Best paper presentation award during RASTEMS-2023 organised by in association with Addis Ababa Science and Technology University, Biotechnology by Bioprocess Centre of Excellence, Ethiopia and KV College of Engineering and Technology, Chengalpattu, India held during, 06-08, October, 2023.
- Dr. N. P. Sapkal has been granted six patents as a co-inventor.
- About 7 presentations, one book chapter and 8 research articles were published during the year 23-24.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/College%20Publication.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2.1

File Description	Documents
URL to the research page on HEI website	http://gncp.edu.in/ResearchDevelopment.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Gurunanak College of Pharmacy believes in creating globally competent pharmacist with the right moral ethos with its mission "Enter To Learn & Go Out To Serve". The institution has an active NSS committee which plays a vital role in this area. The institution regularly organizes programs to increase awareness amongst students and neighboring communities about various social issues. Such activities sensitize students to the diversified issues in the society and instill a sense of national integrity, environmental and social responsibility among the students.

Some of the programs that sensitize students towards various social issues are as follows:

- Swachha Bharat Abhiyaan, campus cleaning, and tree plantation activities are carried out in and around the campus to promote concern for the environment amongst students and in the neighboring community.
- Blood donation camp and health check-up camp in association with non-governmental bodies
- celebration of women's day to create awareness about women empowerment
- Programs to create awareness about the healthy lifestyle by celebrating Yoga Day, activities like Happy walking, etc.
- Commemorative days are celebrated in college.
- Independence Day and Republic Day promote nationalism and patriotism in students. It develops a sense of national integrity in students.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/NSS.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

351

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

54

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an excellent infrastructural facilities and teaching learning as required by regulatory bodies like PCI and RTM Nagpur University. Institute has upgraded infrastructural facilities like classrooms, laboratories and teaching learning as required by regulatory bodies. Smart classrooms with ICT enabled facilities, LCD projectors and smart boards are created. The labs are well equipped with advanced equipments and instruments maintained through maintenance contract, displayed SOPs and logbooks. The Institute has multipurpose auditorium, conference & seminar hall, medicinal plants garden and museum. An automated elevator, special ramps and wheel chair are provided for easy movement of differently-abled persons from any floor. An animal house is maintained as per CPCSEA guidelines. The institute has installed with CCTV cameras for security and safety, fire safety equipments and fire extinguishers along the building. The institute has 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library. Library is spacious with voluminous textbooks, reference books, various printed journals, online national/international journals and periodicals with DELNET subscription and a reprographic facility. Library is managed by Vmedulife software for accession & issue/return. Recently, as a part of green initiative the institute has installed a 70kW solar power generating units on its roof along with inverters to generate solar electricity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute always encourages students for participation in extra-curricular activities such as sports, games and cultural activities. The institute has a big playground well maintained by Vidarbha Cricket Association (VCA), Nagpur with provision for various sport activities, such as Cricket, Football and Volleyball. A well equipped gymnasium is available for physical exercise. The auditorium hall has well-equipped acoustics system for organizing annual functions and cultural events. Students, faculty and support staff wholeheartedly took part in games and sports competitions named "Zest" and cultural programmes " Zenith" organized this year. Institute has excelled in these events by winning prizes and awards in individual and group events. International Yoga Day, Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by students cultural programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.81405

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institutional Library offers a rich collection of books comprising of text and reference books, periodicals and journals. Library also holds the collection on 'General Reading Books' covering the areas of Self Help, Motivation, Leadership, Interview Techniques etc. Various printed journals and online journals of national and international repute are accessible to students through DELNET subscription free of cost for literature survey. Library also provides all the previously held university external examination question papers, internal question papers and current syllabus. Library committee looks after the entire mechanism of working of Library. Library follows enterprise resource planning (ERP) Vmedulife software for day to day transactions, procurements, accounting and management. Library also provides the reprographic facility to the students and faculty members. Issuance of books and

reading material takes place only through the library card for both students and faculty. Library is equipped with computers terminals with latest software and free internet facility with 100 MBPs along with Wi-Fi. There is also a facility for free of cost issuance of books from book bank to scholarship students. Institute also practices the donation of the old and used books by the faculty, students and alumni for more enrichment of the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gncp.edu.in/Library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.53979

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Faculty and administrative staff have been provided with computers and high speed 100Mbps internet facility at every work place. There are total 57 computers in the campus spread in computer lab (22) office (06), library (05), exam section (04), IQAC room (01), common facilitation/resource center (04), training and placement center (01), in the laboratories (03), sophisticated instrument lab (02) and 07 in faculty cabins. The same facility is used by other students in literature survey for research purpose. There are printers and scanners provided at necessary locations which are repaired or replaced with new one as the situation demands. The college has upgraded internet facility starting from broadband to wireless to optic fibre internet from BSNL with upto 300 MBPS. The college is also encouraging use of wi-fi system alongwith LAN. Recently, 16 new routers (of TP-link triple antenna long range) are installed enabling wi-fi at all the locations. Anti-virus, educational learning softwares, LMS etc. are upgraded from time to time in important computers. Also, UPS and other peripherals are taken care of through Annual Maintenance Contract with IT service provider. Through IT services, ICT enabled teaching-learning has improved with high bandwidth speed and accessibility. College further has improved it via linking newly procured smart interactive white boards with wi-fi. Students and support staff have access at various locations such as FC (facilitation center), library, office, teaching staff with computers and laboratory in somecases. E-learning resources made available at library for students and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

55.02977

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Cleaning of the premises including classroom, laboratories, corridors and other areas is maintained through the professional cleaning agency. Medicinal plant garden and surrounding lustrous greenery is maintained by full time dedicated gardeners. Maintenance of the automated elevator is done through AMC. The sophisticated instruments are maintained through maintenance contract and provided with SOPs and log-books. Institute has well ventilated and air conditioned Animal house maintained as per CPCSEA guidelines. The campus security is monitored through CCTV maintained through AMC and security guard on each gate for 24x7. Fire safety equipments and fire extinguishers are installed in all the laboratories and corridors of the building, duly checked for their expiry dates and refilled. All IT related facilities are maintained through AMC. The play ground is maintained by Royal Cricket Association, Nagpur. All sports activities are organized, monitored and maintained by sports committee. The library is having Vmedulife LMS system for accession and issues/return of the books and DELNET subscription for e-resource management. The canteen has FSSAI certification, serves hygienic and varietyfoods. The canteen is managed by a contractor which is renewed yearly on performance basis. Power back-up is regularly checked and maintained through AMC.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

324

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://gncp.edu.in/College%20Publication.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

275

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

275

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the provisions of the Maharashtra Public Universities Act, 2016, The Gurunanak College of Pharmacy's Student Council is constituted through a process involving the election/nomination of class representatives and members representing NSS, Cultural and Sport committees. The President oversees college-level activities, while the General Secretary leads activities at the university level, representing the college students' voice. The council ensures participation of reserved category candidates, girl students (via a lady representative), and those not participating in elections to nominate themselves based on their qualities and interests. The council meets regularly to discuss student-related issues, and guidelines are formulated accordingly for organizing various activities such as Fresher day, Teachers day, National days, Annual social gathering Zenith, tree plantation, health checkups and blood donation fosters a sense of social responsibility. Sports activities contribute to team responsibility and sportsmanship qualities. The council's purpose is to shape students' inner qualities, instill democratic values, and create an environment for social activities. The council's structure includes the Principal as Chairman, Principal nominated faculty as council in charge, NSS Program Coordinator, Student

President, Student General Secretary (University Representative), Lady Representative, Representative from Reserved category, NSS Representative, Sport Representative, Cultural Representative and Class Representatives from each class.

File Description	Documents
Paste link for additional information	http://www.gncp.edu.in/college%20committees.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Gurunanak College of Pharmacy, initiated in 2004 with its degree course, saw its first batch graduate in 2008. The inaugural alumni meet took place in 2009, attended by a majority of the first batch. Subsequently, efforts were directed towards facilitating ongoing interactions with the institute. On 28/05/2013, the alumni association officially registered as the Gurunanak College of Pharmacy Alumni Association with the registration number MAH/545/13(N). The Executive Committee, led by Principal Dr. A.M. Ittadwar as President, oversees the

association. Mr. A. M. Ubgade serves as Vice President, Mrs. Pournima S. Shrikhande as Treasurer, and Mr. Vikas Patil as Secretary. The committee also includes members Amit Page 44/65 30-12-2023 04:00:50 Annual Quality Assurance Report of GURUNANAK COLLEGE OF PHARMACY M. Kanojiya, Mandar M. Abhyankar, Sunil R. Kushwaha, Chetan G. Tapre, and Amit P. Khandagale. Alumni contribute to the institute's development by donating books to the library, guiding current students for higher education, providing career counseling, involving students in associated NGO activities, aiding in student placements, and organizing joint sports activities on the college campus.

File Description	Documents
Paste link for additional information	https://portal.vmedulife.com/institute/alumni-portal/home/gurunanak-copnagpur#alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institute is "To create globally competent pharmacists". The vision and mission are crafted by all the faculty members together under the principal's leadership and are highly relevant to the day's needs. Therefore, every faculty member has clarity about them and strives to achieve through the duties assigned to them.

The College development committee has representation from faculty, non-teaching staff, students, industrialists, and educationists.

This expert committee frames the policies required to create

globally competent pharmacists. The IQAC plans the curriculum delivery, teaching-learning, research, infrastructure, etc. IQAC deploys the plan through various institutional committees constituted to perform various functions, therefore, the action plan for achieving the vision and mission comes into force.

The program and co-curricular committee find the gaps between the prescribed curriculum and desired program outcomes and designs additional courses/programs to bridge the gap. The tour committee plans visit to industries, environmental parks, and hospitals to introduce students to professional life. The T&P cell arranges internships for students and further bridges the gap by making arrangements to give students hands-on training as required by the profession. Further, the Alumni association cell takes care of interaction of alumnies with current students and gives them recent insight into the profession.

File Description	Documents
Paste link for additional information	http://gncp.edu.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the institute's overall administrative head and has further delegated academic and administrative responsibilities to the department heads and committees. The institute believes in decentralization and participative management since its inception. The Program Committee prepares annual academic plans and Professors of all the programs are responsible for the execution of these plans in their respective departments. The principal constitutes the committees to look after all the areas of working including teaching-learning, co-curricular, extracurricular, research, internships, training, placements, and community activities, etc. All the statutory committees as prescribed by regulatory agencies are also constituted as per the guidelines.

These committees have well-defined responsibilities and are given complete authority to take decisions in their work area.

The institution strongly believes in the active involvement of members of the institute for effective management. A high level of decentralization is facilitated through the delegation of powers

to various committees that execute the assigned responsibilities and contribute towards building globally competent pharmacists. Based upon the nature of the responsibility, members of faculty, non-teaching, students, alumni, parents, and external stakeholders are included in the committees. All these members actively participate in designing the policies and plans to execute the assigned functions of their respective committees.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The management of the college, Principal, College Development Committee (CDC), and Governing body, along with the IQAC, design the developmental plans for the college. These bodies have members from the industry, academia, and education departments who contribute to the designing of the strategic plans. At the beginning of each academic year, the IQAC and CDC take review new faculty recruitments, infrastructural requirements, financial planning, updation of support facilities, etc.

The institute follows the rules of RTM Nagpur University and PCI, regarding the requirements, recruitment, and promotion of the faculty. The principal is the administrative head of the college and looks after all the activities of the institute. The institute has constituted various committees with clear responsibilities. These committees are responsible for the development, maintenance, and updating of the activities that fall under their jurisdiction. These committees directly report to the Principal.

The IQAC plans the academic year in advance and informs all the committees about this master action plan. The committees further prepare and execute their action plans with respect to their jurisdiction. The IQAC takes regular updates from these committees regarding their action plans & achievements and reviews the progress of the master action plan in its periodic meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.gncp.edu.in/Intro%20IQAC.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body frames policies for the development of the institute. The Principal is the overall head of all the academic and administrative bodies/committees of the institute.

The institute strictly follows all the norms of the state government, RTM Nagpur University and PCI for the constitution of various institutional bodies. The organogram and the detailed composition of all administrative bodies along with their responsibilities are displayed on the institute website. For the appointment and service rules, regulations of the respective bodies are strictly followed.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Link to Organogram of the institution webpage	http://gncp.edu.in/Organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Efforts are regularly taken to make the working environment conducive and have welfare measures for both professional and personal growth of the employed staff. Some of the efforts that are in place include coverage of both teaching and non-teaching staff members are as follows:

- Employee provident fund, Group Insurance Scheme (GSLI), and Gratuity,
- Earned, Maternity, and paternity leave as per the directives laid by the state government.
- Duty leave to promote professional growth and excellence. The institute encourages all the staff members to attend and participate in various scientific deliberations and training programs by providing sufficient duty leaves.
- Lien facility for pursuing higher education like Ph.D. or working in the industry for academic and professional growth.
- Financial support for attending national and international conferences
- Health Facilities: Gymnasium, Sports, and Yoga facilities are available for the teaching and the non-teaching staff. Further various programs on health awareness, stress management, meditation, health check-up, etc. are organized for the employees.
- Free internet facility is provided to the staff through Wi-Fi and LAN.

•Free parking facility for teaching and non-teaching staff is provided on the college premises.

•Free facility of safe, hygienic RO processed drinking water is made available in college. The institution supports and encourages staff to participate in co- curricular, academic, and sports activities at University, State, and National Levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows the norms of PCI, RSTM Nagpur University & DTE Maharashtra Mumbai for appointments and staff appraisals. The faculty appointments are approved by RSTM Nagpur University, Nagpur. Each employee is assessed annually, using

Academic Performance Index (API) as per UGC Guidelines. The proforma contains details of academic, administrative, co-curricular, extracurricular, research, extension, and professional development activities. The performance in discharging the duties with respect to other responsibilities is also evaluated for the appraisal. This proforma is evaluated by Principal and reviewed by the management. The Career Advancement Scheme (CAS) is also in progress.

Both faculty and non-teaching staff are encouraged to participate in the workshops/faculty development programs for their professional development. They are also encouraged to participate in the activities of different professional bodies. All the employees are suitably appreciated for their outstanding achievements and felicitated during functions.

The non-teaching staff performances are evaluated based on Confidential Reports (CRs) & performance appraisals. The comprehensive Annual Confidential Reports has 16 parameters on which seven-point grades are awarded. On satisfactory performances, annual increments & promotions are considered.

This system of evaluation of the performance of employees helps them analyze their strengths and weaknesses and motivates them to perform better.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a self-financing institute and has permanent accountant who takes care of all the financial activities conducted in the financial year. The major contribution of the finance is through students' fees in the form of tuition fees which is decided by the "Shikshan Shulka Seva Samiti", Fees Regulatory Authority (FRA) department of State Government of

Maharashtra. All the college purchases through the year are performed by the central store department. Internal audits are carried out at the end of each financial year by registered chartered accountant. The audited statements of the college are reflected in The Sikh education society's balance sheet which is further submitted to Honourable charity commissioner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Gurunanak College of Pharmacy is a permanent unaided self-financed institute. Mobilization of funds is mainly by: • Student fees, i.e. Tuition fees & Development fees as per the computation of fees every year. • Unsecured loan from The Sikh Educational Society, Nagpur under the aegis of which the College is run. • Consultancy fee received research project fund and interest earned on fixed deposits. • Funds received in the form of fees are spent on the salaries of staff.

The institute follows transparency in the use of funds and is timely audited by the internal auditor. The auditor's report is submitted to the charity commissioner through the Society's audited reports of college and allows the mandatory scheme of Social Welfare Department of Maharashtra State Government which reimburse the fees of BC students, EBC, TFW, EWS, minorities, etc. Scholarships & Freeships. Reimbursement of fees is usually delayed by State Government. In financial strains, an unsecured loan is borrowed from the parent organization i.e. The Sikh Education Society, Nagpur. Budgetary provisions are being made for infrastructure maintenance, purchase, etc. with the approval of the management, Principal & concerned Committee In-charge under the faculty headship. Optimum utilization of funds is ensured through various means.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The significant contributions of the institute's IQAC cell for the year 2022-23 are as follows:

1. Submitted AQAR for cycle II.
2. Infrastructural upgradations were done by modernizing the classrooms with new projectors and microphone/speaker systems.
3. Policy for recruitment of new faculty was framed.
4. Monitored working of all college committees closely.
5. Conducted programs for the training of laboratory staff.
6. Assured the quality of education by closely monitoring the student feedback regarding teaching learning.
7. Organized training programs for teaching and non-teaching staff for their professional and personal development.
8. Monitored the adherence to the academic calendar and was successful in getting all the programs conducted as required for the holistic growth of students.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/Intro%20IQAC.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Chalk and board based teaching still paves way for teaching learning by two way communication.

2. Teaching through experiments or experiential learning

3. Field visits and industrial visits-Through MoUs and collaborations, IQAC helps to connect the students with industries, institutes, fields and hospitals

4. Projects and practice school - IQAC sensed the need of exploring thinking of students and to promote their creativity, projects are given to students of final year in groups.

5. Regular assignments - Students are asked to complete the assignments on time scale.

6. Classroom seminars - The purpose behind this is confidence building and public speaking ability of the students.

7. Journal club of PG students - As a part of teaching learning, students are encouraged to work in group to read published papers on given topic by teachers. They brief about latest development on given topics and discuss future prospects.

8. Regular internal theory and practical exams - IQAC has clear thought that preparation for University exam is through properly conducted internal exams.

9. Encouragement of use of ICT based tools in teaching - IQAC has been successful in teaching to the students with various ICT based tools like TeachMint App, Google Classroom, WordPress, audio-visual content on Youtube channels of teachers.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/Feed%20back.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gncp.edu.in/College%20Publication.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The institute takes all measures to enlighten the students on gender equality as well as gender sensitization. 2. The college regularly asks for the input of the staff and students in this regard. 3. The college maintains a healthy environment and takes the necessary initiatives for the growth of the students. The mandatory compliance committees in the college take care of peace and harmony among the students. 4. The anti-ragging, grievances appeals and redressal committees, sexual harassment control cell, etc. have been constituted as per norms let by RTMNU, PCI and UGC . The functions of the committees are displayed on the website of

the college and the same information is also given to the students during orientation/induction programs. and induction programs like personality development programs for female students. 5. The NSS & student development cell organized programs to promote gender sensitization and discourage ragging and sexual harassment in the workplace.

File Description	Documents
Annual gender sensitization action plan	http://gncp.edu.in/Gendercell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gncp.edu.in/Infrastructure.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management College has signed an agreement with an agency, "Shree Cleaning Services". On the premises, dustbins/waste collection bins are kept at appropriate places and designated with proper labeling for the segregation of the waste. The waste is then collected at one location and given to the Nagpur Municipal Corporation (NMC) cleaning vehicle for further processing. The used papers from all departments are also collected in the collection room and from where it is supplied to R.R. Waste paper supplier for recycling purposes. The liquid waste generated is transferred to the sewage line through the well-connected drainage system. An incinerator is installed in the ladies' toilet for the

disposal of sanitary napkins. For the disposal of sacrificed animals, college college-designed incinerator is used. For mask disposal, separate waste bins are placed at different locations on the premises which are later handed to NMC for proper disposal. The college has a separate scrap room for E-waste in which the entire E-waste is collected and properly segregated. We have the MoU with Suritex for E-Waste management. Collected glass waste which can be recycled transferred to the glass blowing section for repairing and molding towards Alka Scientific.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts to promote an inclusive environment emphasize tolerance, harmony, and mutual respect among diverse groups. These initiatives focus on celebrating differences in cultural, regional, linguistic, communal, and socioeconomic backgrounds, ensuring equitable opportunities and fostering unity.

Institute, organizes Zenith-Zest an annual social gathering for students, is a significant event that contributes holistically to the personal, social, and emotional development of students. By providing a platform for collaboration, interaction, and self-expression.

Marathi Bhasha Divas celebrated on February 27 in honour of the renowned Marathi poet Vishnu Vaman Shirwadkar (Kusumagraj). It emphasizes the importance of preserving linguistic heritage while fostering pride, creativity, and cultural awareness.

Shivaji Maharaj Jayanti, celebrated to honour the birth anniversary of Chhatrapati Shivaji Maharaj, significantly contributes to students' development by imparting lessons in leadership, courage, and cultural heritage.

Teachers Day Celebration, contributes to students' personal and social development by fostering gratitude, respect, and a deeper understanding of the teaching profession. It is an occasion to honour teachers' invaluable contributions to shaping young minds.

Ras-Garba is more than a dance; it is a celebration of culture, community, and creativity. By participating, students improve physical health, social skills, and emotional well-being while

deepening their appreciation for tradition and unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute is committed to inculcating the core constitutional values into their students and employees to extend their services to the nation and make them a responsible citizen of the country. For sensitizing the students and employees of the college to the constitutional obligations, various activities like celebration of Independence Day and Republic day, Swacchha Bharat Abhiyan, Tree Plantation, Constitution day, etc. are organized by the institute. On the constitution day, the preamble of the Indian Constitution is read by all the students & staff, and a pledge is taken to maintain unity, integrity, and sovereignty of the nation and respect towards the constitution of India. The Republic and Independence Day are celebrated enthusiastically every year. Commemorative days of great freedom fighters like Subhash Chandra Bose, Vivekanand, Abdul Kalam Azaad, D. Laxminarayan, etc are celebrated by organizing various activities. The institute collaborates with different NGOs to help the needy sections of society by distributing essential items. The activities which were conducted, develop constitutional values like Patriotism, Humanism, Environmentalism, Harmonious living, Individual & collective excellence. These activities also make them aware of their rights as well as duties and responsibility towards the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gncp.edu.in/NSS.php
Any other relevant information	http://gncp.edu.in/Extra-curricular%20activity.php

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute instills awareness about various historical figures and events of importance by celebrating the following national and international commemorative days, events and festivals. This inculcates communal harmony, belongingness and inclusivity among the students and staff. Following events are celebrated with great fervour: Every year the college celebrates events of National significance i.e. Independence Day on 15th August, Constitution Day on 26 November and Republic Day on 26th January. Teachers' Day

is celebrated every year on September 5 in the memory of Late Dr. S. Radha Krishnan, former President of India. Birth Anniversary celebrations of Mahatma Gandhi is organized as "Swachh Bharath Abhiyaan" a "Har Ghar Tiranga Campaign" in the college campus. International Yoga Day is organized every year to revive the ancient traditional knowledge of Yog sadhana that India holds. World Pharmacist Day and International Women's Day are celebrated by organizing events like rallies, seminars, blood donation camp etc. Gurunanak jayanti was celebrated in the premises of the society and everyone participates in this festival by offering sewa. Laxminarayan Day is celebrated in the memory of Late D.Laxminarayan, a visionary who led the foundation of LIT, Nagpur and contributed in the set-up of Technical education in Nagpur.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Paper-less working/e-governance

The institute is having Vmedulife software from last five years, however, all of its modules were not fully utilized. In the year 23-24, we started making use of its modules for managing the admissions, library activities, Alumni registration, issuance of various certificates, approval of leaves, etc. This way we are moving towards paper-less working and adopting e-governance.

Revised policy for faculty recruitment

The institute periodically recruits faculty, necessitating a revision of the existing policy. The IQAC, with input from all faculty members, initiated the policy revision process. A revised policy was formulated and subsequently implemented during the following recruitment cycle.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Creating globally competent pharmacist

From the very beginning the college has been trying to spread the light of knowledge as per teachings of Gurunanak Devji. In spite of students from diverse backgrounds, among all sections of people, college has never compromised on the quality of teaching. The mission is not only the goal of employability but also to build a character of the students and orient them to service of community. All efforts are taken to provide a strong basic graduate education by imparting knowledge appropriate to profession which is a pillar of personality and professional growth which is reflected in performance of pass out students in various areas. Structured course plan, conduction of regular classes, availability and willingness of teachers to interact with students, effective teaching methodologies, participative learning and transparent, unbiased evaluation are key features in creating good human beings who are constantly engaged in the profession of Pharmacy. Programme has shown its effectiveness in planning abilities, time and resource management and organizational skill. Development of ability of creative thinking, leadership and team building is helping the students in higher studies, for service sector as well as for Entrepreneurship honoring professional values and professional ethics.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Gurunanak College of Pharmacy is affiliated with Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, and adopts the curriculum prescribed by the Pharmacy Council of India (PCI). The institute has a well-developed structure for the effective implementation of the curriculum prescribed by PCI. Before the start of the academic session, and after the issuance of the university academic calendar, the institute's academic calendar and Time-tables are prepared for all the programs by the Program Committee. Academic calendars and timetables are circulated in the

institute. Each faculty prepares the teaching plan for the conduction of theory and practical courses which includes session plan, and record of course delivery along with details of teaching methods (pedagogy) and teaching aids.

Continuous assessment report of students' performance is assessed internally by the Program Committee. The program committee encourages the use of different teaching aids such as simulation software, LCD projectors, wall charts, and models as well as the various techniques of participative learning like videos, quizzes, seminars, objective tests, group discussions, think-pair-share, flipped-classroom etc. Institute conducts various seminars, workshops, field/industry/hospital visits and training programs for effective implementation of curriculum as well as to bridge the gaps in the curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gncp.edu.in/college%20committees.p hp

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Program committee prepares the institute academic calendar after the availability of the university academic calendar. The internal examinations are planned and communicated to students a week before. The internal examinations are conducted as per the norms laid down by Pharmacy Council of India. The standard question paper format that is inclusion of objective, short answer and long answer questions are included in question paper of 30 marks which are converted to 15 for each class test. The continuous internal evaluation is done throughout the academic year by planning various activities like quiz, group discussion, assignments, teacher-student interaction, viva voce, presentations etc. due importance is also given to attendance of students in class. The marks allotted for continuous assessment are 10 by which students learning can be evaluated properly. The Practical Exams; Internals are held under the scrutiny of the External Examiner appointed from the University. All the schedules of examination (internal and external) are displayed on notice board for students. In case of non-adherence to the activities crucial to the curriculum, rescheduling of that activity is done. The Continuous Internal Evaluation is carried out on the basis of attendance, assignments, student-teacher interaction, and class tests.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://gncp.edu.in/College%20Publication.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

5

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

3

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

131

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

To address cross-cutting issues, various guest lectures are organized and additionally these issues are addressed by way of curriculum also.

1. For Professional Ethics

General codes of conduct and professional ethics are discussed during induction program. Further these principles are taught through courses such as Pharmaceutical Jurisprudence, Pharmacy Practice, Pharmaceutical Marketing, and Communication Skills.

2. Gender Equality;

In recent years, the number of female students has exceeded that of male students. Regardless of gender, all students participate in co-curricular, cultural, sports, and community-related activities. Cricket matches are organized for both boys and girls, while boys also take part in events like Rangoli and Mehndi competitions.

3. For Human values;

The institute invites resource persons from various spiritual and life-skill organizations, like Heartfulness, Psychologists, Counsellors, and teaches human values through such guest lectures. Further, subjects like marketing management and Social and preventive pharmacy also address this issue. Various community service-oriented activities also help in this learning.

4. Environment and Sustainability

"Environmental studies" is taught in B. Pharm curriculum. The concepts of Green chemistry, green processes, use of animals in

experiments, computer-aided drug design and development, hazards & safety management, industrial waste disposal, etc. are also part of the curriculum. Tree plantation is done regularly.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

131

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

172

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

109

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The slow learners are identified based on their performance in the University Examination of the previous semester and internal examinations. Based on the need, potentials, and inclinations of students different approaches are used to improve their academic performance like, Remedial/Extra classes, additional assignments, individual academic counselling by the concerned subject teacher/mentor, and students' study groups for peer-to-peer learning.

The institution encourages advanced learners, who are keen to learn more and expand their horizon of knowledge in various ways depending upon the ability, interest, and potential of students. These students are identified based on their performance in the University Examination of previous semesters, internal examinations, level of interaction in the classroom, and overall participation in the activities. Advanced learners are motivated to enhance their knowledge and presentation skills by conducting lectures for students of other classes and are also encouraged to demonstrate experiments to students of different batches. Through such exercises, the expertise of students is developed. Advanced

learners are also encouraged to complete various additional courses offered by our institutes or other organizations/websites. Such students are also guided for career planning and GPAT/Competitive Examinations. They are encouraged to participate actively in various co-curricular activities in and across the institutions in order to develop other soft skills in them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
461	23

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institute believes to impart curriculum delivery through student-centric methods. During the year 2023-24 various activities were performed to shift passive learning to active learning mode like Flipped-class room, Think-pair-share, quizzes, Roleplays, Seminars, debates, Journal clubs. In the view of the continuous assessment and assignment-interaction marks as per prescribed PCI syllabus, subject in-charge updating the lab manual in respect to include all kind of assignments designed meticulously for slow learner to fast learner. The students of final semester i.e. VIIIth semester were assigned the project in group which improve their problem-solving skill and participative learning. Various research projects given to post graduate students on current problems leads to develop the problem solving skill among them. The industrial tour was arranged at 1) Aroma Herbs & Ayurvedic Industries PVT.LTD MIDC Hingana, Nagpur 2) Pathak Ayurvedic Pharmacy, Nagpur and Akums Drugs, Himachal Pradesh to know actual working of the

machineries and processes in industry which were mentioned in curriculum and also to know the upgraded machine and process knowledge. To give experiential learning to students, regular demonstrations of all the equipment and machinery are conducted for students. The students are allowed to handle these equipment/machines to get hands-on experience. Additionally, arranged the certificate course on application on computational techniques in drug design and development and guest lectures of subject matter experts are also arranged for some selected topics.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://portal.vmedulife.com/public/auth/#/login/gurunanak-cop-nagpur

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute's faculty actively employs ICT-based teaching tools and methods to enhance curriculum delivery. The entire campus is Wi-Fi enabled, and classrooms are equipped with LCD/smart boards. Faculty members utilize LCD/OHP based on the content's nature during teaching.

A dedicated recording room is available for creating videos, with faculty and students proficient in recording software such as Screen cast-o-matic®, OBS studio®, and Screen Recorder. Faculty members are actively involved in generating online educational resources through YouTube channels, with some receiving positive feedback from learners.

The majority of faculty members utilize Google® Classroom, Teachmint®, and other free online resources to share course plans, assignments, study materials, and communicate with students. Social media platforms play a significant role in course/class/college-related communications.

In addition to ICT tools, faculty members employ various techniques such as the Flipped classroom, student-created videos, and journal club activities for effective curriculum delivery. Postgraduate students regularly use statistical software for research projects, and the pharmacology lab is

equipped with simulation software for practical demonstrations.

The college has transitioned to an e-governance platform and currently operates through V-medulife®, an LMS software.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

24

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

23

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality /

D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

18

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

326

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institute follows the PCI and University system for conducting internal assessments. An internal examination committee in the college coordinates and conducts internal examinations. The academic calendar mentions the proposed dates for all internal tests and it is circulated to all the stakeholders before the commencement of the academic session. The timetable of each class test is displayed on the institute notice board in advance. Question papers are designed according to PCI guidelines to achieve course outcomes. Training regarding the question paper designing, pattern, and formatting is given by the examination cell to all the faculty members. Each examiner submits question papers in advance in sealed

envelopes to the examination cell. The record of this submission is maintained. The envelopes are opened in the examination rooms by the invigilators, 5 minutes before the beginning of the examination. After the valuation, the answer sheets are shown to students, and grievances, if there are any, are addressed by the concerned teacher in charge. The final marks and valued answer sheets are returned to the exam section within 15 days from the date of completion of the class test and marks are entered as per the documentation system. The memorandum of marks is also submitted along with this. At the end of the semester, the marks of all the tests, their average score, and marks of continuous evaluation are shown to students and are also displayed.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The mechanisms for redressal of grievances with reference to evaluation are as follows: Internal assessment: After the conduct of the theory internal exam, answer sheets of class test are assessed by the subject teacher. Answer sheets are shown to students in the class room. The subject teacher discuss with students about the solution of the questions to be written in answer sheet. Any doubts or clarifications regarding the marks allotment or calculation mistakes are immediately rectified by the subject teacher. Further the examination Committee settles any grievances related to internal examination. The detailed procedure is display on the notice board.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://gncp.edu.in/Exam%20Section.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

As per the university syllabus for the B. Pharmacy program, course outcomes/learning outcomes are defined for each subject, typically ranging from 4 to 6 outcomes per subject. Separate learning outcomes are specified for theory and practical components. Based on these outcomes, program educational objectives (PEOs) and program-specific objectives (PSOs) have been established for the B. Pharmacy and M. Pharmacy programs.

Before starting each topic, teachers discuss the subject's learning outcomes with the students, providing them with prior information about the objectives and expectations. Students are also notified via WhatsApp groups about the allocated subject teacher and the upcoming week's objectives. Regular tests and quizzes are conducted to assess students' understanding and topic-related outcomes.

These outcomes are displayed in the college premises and published on the institute's website for the awareness of both teachers and students. Additionally, teachers document the correlation between course outcomes, learning outcomes, and program-specific objectives in their academic diaries, ensuring continuous skill enhancement for the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://gncp.edu.in/B.Pharm.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The course outcomes framed are assessable statements for students to know, follow, implement and value by the end of that course. The Course Objectives (CO) for every course is mapped with the Program Objectives (PO). This entire preparation process of CO ensures that the specific course objectives are achieved through evaluation. The structured CO is discussed with other faculty members of related domain and is further verified by the HOD and ultimately gets approval by the Principal before its final circulation.

The institution has a fixed procedure for calculating the CO attainment. CO of each subject is linked with a specific and relevant PO. Attainment of CO is based on the score obtained in the exam and continuous internal assessment. Mapping of POs with COs is calculated quantitatively and its attainment is measured.

The faculties are consistently communicated during the staff meetings and IQAC meetings on the importance of course outcome, programme outcome, vision and mission policies of the institution. This exercise of designing, evaluating CO and its mapping with PO resulted in improving the quality, accountability of the system thereby aiming at a better Programme objective attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://gncp.edu.in/College%20Publication.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

101

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://gncp.edu.in/Feed%20back.php>

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
12	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://nagpuruniversity.ac.in/index.php/home/index/en

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The institution has a well-established system for the generation of new ideas and nurturing innovation in research. The faculty and students are encouraged to pursue innovative ideas at all levels. More than 75% of the faculty are doctorate with an average experience of 18 years. Following are some of the activities and initiatives carried out in the institute along with the outcome:

- A new research project was funded by RTM Nagpur university, Nagpur (Funding amount: 3,00,000 INR).
- Research committee organized special series of lectures for research students to provide them with basic knowledge of research tools and methodologies.
- Six faculty members were awarded with PhD degree.

•Mr. Abhishek Joshi, M. Pharm SEM-III (Pharmaceutics) secured 3rd prize in the Oral Presentation at the 14th Annual Conference of SAC-ACCP at Hyderabad held on 5-6 January, 2024.

- Ms. Priya Dule, Ph.D. Scholar, received Best paper presentation award during RASTEMS-2023 organised by in association with Addis Ababa Science and Technology University, Biotechnology by Bioprocess Centre of Excellence, Ethiopia and KV College of Engineering and Technology, Chengalpattu, India held during, 06-08, October, 2023.
- Dr. N. P. Sapkal has been granted six patents as a co-inventor.

- About 7 presentations, one book chapter and 8 research articles were published during the year 23-24.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/College%20Publication.php

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2.1

File Description	Documents
URL to the research page on HEI website	http://gncp.edu.in/ResearchDevelopment.php
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website

during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

05

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Gurunanak College of Pharmacy believes in creating globally competent pharmacist with the right moral ethos with its mission "Enter To Learn & Go Out To Serve". The institution has an active NSS committee which plays a vital role in this area. The institution regularly organizes programs to increase awareness amongst students and neighboring communities about various social issues. Such activities sensitize students to the diversified issues in the society and instill a sense of national integrity, environmental and social responsibility among the students.

Some of the programs that sensitize students towards various social issues are as follows:

- Swachha Bharat Abhiyaan, campus cleaning, and tree plantation activities are carried out in and around the campus to promote concern for the environment amongst students and in the neighboring community.
- Blood donation camp and health check-up camp in association with non-governmental bodies
- celebration of women's day to create awareness about women empowerment
- Programs to create awareness about the healthy lifestyle by celebrating Yoga Day, activities like Happy walking, etc.
- Commemorative days are celebrated in college.
- Independence Day and Republic Day promote nationalism and patriotism in students. It develops a sense of national integrity in students.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/NSS.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red

Cross/ YRC etc., during the year

04

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

351

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

54

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

03

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has an excellent infrastructural facilities and teaching learning as required by regulatory bodies like PCI and RTM Nagpur University. Institute has upgraded infrastructural facilities like classrooms, laboratories and teaching learning as required by regulatory bodies. Smart classrooms with ICT enabled facilities, LCD projectors and smart boards are created. The labs are well equipped with advanced equipments and instruments maintained through maintenance contract, displayed SOPs and logbooks. The Institute has multipurpose auditorium, conference & seminar hall, medicinal plants garden and museum. An automated elevator, special ramps and wheel chair are provided for easy movement of

differently-abled persons from any floor. An animal house is maintained as per CPCSEA guidelines. The institute has installed with CCTV cameras for security and safety, fire safety equipments and fire extinguishers along the building. The institute has 100Mbps internet facility at every work place, including faculty rooms, administrative offices, computer labs and library. Library is spacious with voluminous textbooks, reference books, various printed journals, online national/international journals and periodicals with DELNET subscription and a reprographic facility. Library is managed by Vmedulife software for accession & issue/return. Recently, as a part of green initiative the institute has installed a 70kW solar power generating units on its roof along with inverters to generate solar electricity.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute always encourages students for participation in extra-curricular activities such as sports, games and cultural activities. The institute has a big playground well maintained by Vidarbha Cricket Association (VCA), Nagpur with provision for various sport activities, such as Cricket, Football and Volleyball. A well equipped gymnasium is available for physical exercise. The auditorium hall has well-equipped acoustics system for organizing annual functions and cultural events. Students, faculty and support staff wholeheartedly took part in games and sports competitions named "Zest" and cultural programmes "Zenith" organized this year. Institute has excelled in these events by winning prizes and awards in individual and group events. International Yoga Day, Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by students cultural programs.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

54.81405

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Institutional Library offers a rich collection of books comprising of text and reference books, periodicals and

journals. Library also holds the collection on 'General Reading Books' covering the areas of Self Help, Motivation, Leadership, Interview Techniques etc. Various printed journals and online journals of national and international repute are accessible to students through DELNET subscription free of cost for literature survey. Library also provides all the previously held university external examination question papers, internal question papers and current syllabus. Library committee looks after the entire mechanism of working of Library. Library follows enterprise resource planning (ERP) Vmedulife software for day to day transactions, procurements, accounting and management. Library also provides the reprographic facility to the students and faculty members. Issuance of books and reading material takes place only through the library card for both students and faculty. Library is equipped with computers terminals with latest software and free internet facility with 100 MBPs along with Wi-Fi. There is also a facility for free of cost issuance of books from book bank to scholarship students. Institute also practices the donation of the old and used books by the faculty, students and alumni for more enrichment of the library.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://gncp.edu.in/Library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.53979

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

44

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Faculty and administrative staff have been provided with computers and high speed 100Mbps internet facility at every work place. There are total 57 computers in the campus spread in computer lab (22) office (06), library (05), exam section (04), IQAC room (01), common facilitation/resource center (04), training and placement center (01), in the laboratories (03), sophisticated instrument lab (02) and 07 in faculty cabins. The same facility is used by other students in literature survey for research purpose. There are printers and scanners provided at necessary locations which are repaired or replaced with new one as the situation demands. The college has upgraded internet facility starting from broadband to wireless to optic fibre internet from BSNLwith upto 300 MBPS. The college is also encouraging use of wi-fi system alongwith LAN. Recently, 16 new routers (of TP-link triple antenna long range) are installed enebling wi-fi at all the locations. Anti-virus, educational

learning softwares, LMS etc. are upgraded from time to time in important computers. Also, UPS and other peripherals are taken care of through Annual Maintenance Contract with IT service provider. Through IT services, ICT enabled teaching-learning has improved with high bandwidth speed and accessibility. College further has improved it via linking newly procured smart interactive white boards with wi-fi. Students and support staff have access at various locations such as FC (facilitation center), library, office, teaching staff with computers and laboratory in somecases. E-learning resources made available at libray for students and faculty.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

4.3.2 - Number of Computers

57

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

55.02977	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
<p>4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.</p> <p>Cleaning of the premises including classroom, laboratories, corridors and other areas is maintained through the professional cleaning agency. Medicinal plant garden and surrounding lustrous greenery is maintained by full time dedicated gardeners. Maintenance of the automated elevator is done through AMC. The sophisticated instruments are maintained through maintenance contract and provided with SOPs and log-books. Institute has well ventilated and air conditioned Animal house maintained as per CPCSEA guidelines. The campus security is monitored through CCTV maintained through AMC and security guard on each gate for 24x7. Fire safety equipments and fire extinguishers are installed in all the laboratories and corridors of the building, duly checked for their expiry dates and refilled. All IT related facilities are maintained through AMC. The play ground is maintained by Royal Cricket Association, Nagpur. All sports activities are organized, monitored and maintained by sports committee. The library is having Vmedulife LMS system for accession and issues/return of the books and DELNET subscription for e-resource management. The canteen has FSSAI certification, serves hygienic and varietyfoods. The canteen is managed by a contractor which is renewed yearly on performance basis. Power back-up is regularly checked and maintained through AMC.</p>	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://gncp.edu.in/Infrastructure.php

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
324	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
00	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and	A. All of the above

hygiene) ICT/computing skills	
File Description	Documents
Link to Institutional website	http://gncp.edu.in/College%20Publication.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
275	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
275	
File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

36

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As per the provisions of the Maharashtra Public Universities Act, 2016, The Gurunanak College of Pharmacy's Student Councilis

constituted through a process involving the election/nomination of class representatives and members representing NSS, Cultural and Sport committees. The President oversees college-level activities, while the General Secretary leads activities at the university level, representing the college students' voice. The council ensures participation of reserved category candidates, girl students (via a lady representative), and those not participating in elections to nominate themselves based on their qualities and interests. The council meets regularly to discuss student-related issues, and guidelines are formulated accordingly for organizing various activities such as Fresher day, Teachers day, National days, Annual social gathering Zenith, tree plantation, health checkups and blood donation fosters a sense of social responsibility. Sports activities contribute to team responsibility and sportsmanship qualities. The council's purpose is to shape students' inner qualities, instill democratic values, and create an environment for social activities. The council's structure includes the Principal as Chairman, Principal nominated faculty as council in charge, NSS Program Coordinator, Student President, Student General Secretary (University Representative), Lady Representative, Representative from Reserved category, NSS Representative, Sport Representative, Cultural Representative and Class Representatives from each class.

File Description	Documents
Paste link for additional information	http://www.gncp.edu.in/college%20committee_s.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

31

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Gurunanak College of Pharmacy, initiated in 2004 with its degree course, saw its first batch graduate in 2008. The inaugural alumni meet took place in 2009, attended by a majority of the first batch. Subsequently, efforts were directed towards facilitating ongoing interactions with the institute. On 28/05/2013, the alumni association officially registered as the Gurunanak College of Pharmacy Alumni Association with the registration number MAH/545/13(N). The Executive Committee, led by Principal Dr. A.M. Ittadwar as President, oversees the association. Mr. A. M. Ubgade serves as Vice President, Mrs. Pournima S. Shrikhande as Treasurer, and Mr. Vikas Patil as Secretary. The committee also includes members Amit Page 44/65 30-12-2023 04:00:50Annual Quality Assurance Report of GURUNANAK COLLEGE OF PHARMACY M. Kanojiya, Mandar M. Abhyankar, Sunil R. Kushwaha, Chetan G. Tapre, and Amit P. Khandagale. Alumni contribute to the institute's development by donating books to the library, guiding current students for higher education, providing career counseling, involving students in associated NGO activities, aiding in student placements, and organizing joint sports activities on the college campus.

File Description	Documents
Paste link for additional information	https://portal.vmedulife.com/institute/alumni-portal/home/gurunanak-copnagpur#alumni
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institute is "To create globally competent pharmacists". The vision and mission are crafted by all the faculty members together under the principal's leadership and are highly relevant to the day's needs. Therefore, every faculty member has clarity about them and strives to achieve through the duties assigned to them.

The College development committee has representation from faculty, non-teaching staff, students, industrialists, and educationists.

This expert committee frames the policies required to create globally competent pharmacists. The IQAC plans the curriculum delivery, teaching-learning, research, infrastructure, etc. IQAC deploys the plan through various institutional committees constituted to perform various functions, therefore, the action plan for achieving the vision and mission comes into force.

The program and co-curricular committee find the gaps between the prescribed curriculum and desired program outcomes and designs additional courses/programs to bridge the gap. The tour

committee plans visit to industries, environmental parks, and hospitals to introduce students to professional life. The T&P cell arranges internships for students and further bridges the gap by making arrangements to give students hands-on training as required by the profession. Further, the Alumni association cell takes care of interaction of alumnies with current students and gives them recent insight into the profession.

File Description	Documents
Paste link for additional information	http://gncp.edu.in
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal is the institute's overall administrative head and has further delegated academic and administrative responsibilities to the department heads and committees. The institute believes in decentralization and participative management since its inception. The Program Committee prepares annual academic plans and Professors of all the programs are responsible for the execution of these plans in their respective departments. The principal constitutes the committees to look after all the areas of working including teaching-learning, co-curricular, extracurricular, research, internships, training, placements, and community activities, etc. All the statutory committees as prescribed by regulatory agencies are also constituted as per the guidelines.

These committees have well-defined responsibilities and are given complete authority to take decisions in their work area.

The institution strongly believes in the active involvement of members of the institute for effective management. A high level of decentralization is facilitated through the delegation of powers to various committees that execute the assigned responsibilities and contribute towards building globally competent pharmacists. Based upon the nature of the responsibility, members of faculty, non-teaching, students, alumni, parents, and external stakeholders are included in the committees. All these members actively participate in designing the policies and plans to execute the assigned functions of their respective committees.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The management of the college, Principal, College Development Committee (CDC), and Governing body, along with the IQAC, design the developmental plans for the college. These bodies have members from the industry, academia, and education departments who contribute to the designing of the strategic plans. At the beginning of each academic year, the IQAC and CDC take review new faculty recruitments, infrastructural requirements, financial planning, updation of support facilities, etc.

The institute follows the rules of RTM Nagpur University and PCI, regarding the requirements, recruitment, and promotion of the faculty. The principal is the administrative head of the college and looks after all the activities of the institute. The institute has constituted various committees with clear responsibilities. These committees are responsible for the development, maintenance, and updating of the activities that fall under their jurisdiction. These committees directly report to the Principal.

The IQAC plans the academic year in advance and informs all the committees about this master action plan. The committees further prepare and execute their action plans with respect to their jurisdiction. The IQAC takes regular updates from these committees regarding their action plans & achievements and reviews the progress of the master action plan in its periodic meetings.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.gncp.edu.in/Intro%20IQAC.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing body frames policies for the development of the institute. The Principal is the overall head of all the academic and administrative bodies/committees of the institute.

The institute strictly follows all the norms of the state government, RTM Nagpur University and PCI for the constitution of various institutional bodies. The organogram and the detailed composition of all administrative bodies along with their responsibilities are displayed on the institute website. For the appointment and service rules, regulations of the respective bodies are strictly followed.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/college%20committees.php
Link to Organogram of the institution webpage	http://gncp.edu.in/Organogram.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Efforts are regularly taken to make the working environment conducive and have welfare measures for both professional and personal growth of the employed staff. Some of the efforts that are in place include coverage of both teaching and non-teaching staff members are as follows:

- Employee provident fund, Group Insurance Scheme (GSLI), and Gratuity,
- Earned, Maternity, and paternity leave as per the directives laid by the state government.
- Duty leave to promote professional growth and excellence. The institute encourages all the staff members to attend and participate in various scientific deliberations and training programs by providing sufficient duty leaves.
- Lien facility for pursuing higher education like Ph.D. or working in the industry for academic and professional growth.
- Financial support for attending national and international conferences
- Health Facilities: Gymnasium, Sports, and Yoga facilities are available for the teaching and the non-teaching staff. Further various programs on health awareness, stress management, meditation, health check-up, etc. are organized for the employees.
- Free internet facility is provided to the staff through Wi-Fi

and LAN.

•Free parking facility for teaching and non-teaching staff is provided on the college premises.

•Free facility of safe, hygienic RO processed drinking water is made available in college. The institution supports and encourages staff to participate in co- curricular, academic, and sports activities at University, State, and National Levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows the norms of PCI, RSTM Nagpur University & DTE Maharashtra Mumbai for appointments and staff appraisals. The faculty appointments are approved by RSTM Nagpur

University, Nagpur. Each employee is assessed annually, using Academic Performance Index (API) as per UGC Guidelines. The proforma contains details of academic, administrative, co-curricular, extracurricular, research, extension, and professional development activities. The performance in discharging the duties with respect to other responsibilities is also evaluated for the appraisal. This proforma is evaluated by Principal and reviewed by the management. The Career Advancement Scheme (CAS) is also in progress.

Both faculty and non-teaching staff are encouraged to participate in the workshops/faculty development programs for their professional development. They are also encouraged to participate in the activities of different professional bodies. All the employees are suitably appreciated for their outstanding achievements and felicitated during functions.

The non-teaching staff performances are evaluated based on Confidential Reports (CRs) & performance appraisals. The comprehensive Annual Confidential Reports has 16 parameters on which seven-point grades are awarded. On satisfactory performances, annual increments & promotions are considered.

This system of evaluation of the performance of employees helps them analyze their strengths and weaknesses and motivates them to perform better.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a self-financing institute and has permanent accountant who takes care of all the financial activities conducted in the financial year. The major contribution of the finance is through students' fees in the form of tuition fees which is decided by the "Shikshan Shulka Seva Samiti", Fees

Regulatory Authority (FRA) department of State Government of Maharashtra. All the college purchases through the year are performed by the central store department. Internal audits are carried out at the end of each financial year by registered chartered accountant. The audited statements of the college are reflected in The Sikh education society's balance sheet which is further submitted to Honourable charity commissioner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Gurunanak College of Pharmacy is a permanent unaided self-financed institute. Mobilization of funds is mainly by: • Student fees, i.e. Tuition fees & Development fees as per the computation of fees every year. • Unsecured loan from The Sikh Educational Society, Nagpur under the aegis of which the College is run. • Consultancy fee received research project fund and interest earned on fixed deposits. • Funds received in

the form of fees are spent on the salaries of staff.

The institute follows transparency in the use of funds and is timely audited by the internal auditor. The auditor's report is submitted to the charity commissioner through the Society's audited reports of college and allows the mandatory scheme of Social Welfare Department of Maharashtra State Government which reimburse the fees of BC students, EBC, TFW, EWS, minorities, etc. Scholarships & Freeships. Reimbursement of fees is usually delayed by State Government. In financial strains, an unsecured loan is borrowed from the parent organization i.e. The Sikh Education Society, Nagpur. Budgetary provisions are being made for infrastructure maintenance, purchase, etc. with the approval of the management, Principal & concerned Committee In-charge under the faculty headship. Optimum utilization of funds is ensured through various means.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The significant contributions of the institute's IQAC cell for the year 2022-23 are as follows:

1. Submitted AQAR for cycle II.
2. Infrastructural upgradations were done by modernizing the classrooms with new projectors and microphone/speaker systems.
3. Policy for recruitment of new faculty was framed.
4. Monitored working of all college committees closely.
5. Conducted programs for the training of laboratory staff.
6. Assured the quality of education by closely monitoring the student feedback regarding teaching learning.
7. Organized training programs for teaching and non-teaching staff for their professional and personal development.
8. Monitored the adherence to the academic calendar and was successful in getting all the programs conducted as

required for the holistic growth of students.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/Intro%20IQAC.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Chalk and board based teaching still paves way for teaching learning by two way communication.
2. Teaching through experiments or experiential learning
3. Field visits and industrial visits-Through MoUs and collaborations, IQAC helps to connect the students with industries, institutes, fields and hospitals
4. Projects and practice school - IQAC sensed the need of exploring thinking of students and to promote their creativity, projects are given to students of final year in groups.
5. Regular assignments - Students are asked to complete the assignments on time scale.
6. Classroom seminars - The purpose behind this is confidence building and public speaking ability of the students.
7. Journal club of PG students - As a part of teaching learning, students are encouraged to work in group to read published papers on given topic by teachers. They brief about latest development on given topics and discuss future prospects.
8. Regular internal theory and practical exams - IQAC has clear thought that preparation for University exam is through properly conducted internal exams.
9. Encouragement of use of ICT based tools in teaching - IQAC has been successful in teaching to the students with various

ICT based tools like TeachMint App, Google Classroom, WordPress, audio-visual content on Youtube channels of teachers.

File Description	Documents
Paste link for additional information	http://gncp.edu.in/Feed%20back.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://gncp.edu.in/College%20Publication.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The institute takes all measures to enlighten the students on gender equality as well as gender sensitization. 2. The college regularly asks for the input of the staff and students in this regard. 3. The college maintains a healthy environment

and takes the necessary initiatives for the growth of the students. The mandatory compliance committees in the college take care of peace and harmony among the students. 4. The anti-ragging, grievances appeals and redressal committees, sexual harassment control cell, etc. have been constituted as per norms let by RTMNU, PCI and UGC . The functions of the committees are displayed on the website of the college and the same information is also given to the students during orientation/induction programs. and induction programs like personality development programs for female students. 5. The NSS & student development cell organized programs to promote gender sensitization and discourage ragging and sexual harassment in the workplace.

File Description	Documents
Annual gender sensitization action plan	http://gncp.edu.in/Gendercell.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://gncp.edu.in/Infrastructure.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management College has signed an agreement with an agency, "Shree Cleaning Services". On the premises, dustbins/waste collection bins are kept at appropriate places

and designated with proper labeling for the segregation of the waste. The waste is then collected at one location and given to the Nagpur Municipal Corporation (NMC) cleaning vehicle for further processing. The used papers from all departments are also collected in the collection room and from where it is supplied to R.R. Waste paper supplier for recycling purposes. The liquid waste generated is transferred to the savage line through the well-connected drainage system. An incinerator is installed in the ladies' toilet for the disposal of sanitary napkins. For the disposal of sacrificed animals, college college-designed incinerator is used. For mask disposal, separate waste bins are placed at different locations on the premises which are later handed to NMC for proper disposal. The college has a separate scrap room for E-waste in which the entire E-waste is collected and properly segregated. We have the MoU with Suritex for E-Waste management. Collected glass waste which can be recycled transferred to the glass blowing section for repairing and molding towards Alka Scientific.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for

A. Any 4 or all of the above

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institutional efforts to promote an inclusive environment emphasize tolerance, harmony, and mutual respect among diverse groups. These initiatives focus on celebrating differences in cultural, regional, linguistic, communal, and socioeconomic backgrounds, ensuring equitable opportunities and fostering unity.

Institute, organizes Zenith-Zest an annual social gathering for students, is a significant event that contributes holistically to the personal, social, and emotional development of students. By providing a platform for collaboration, interaction, and self-expression.

Marathi Bhasha Divas celebrated on February 27 in honour of the renowned Marathi poet Vishnu Vaman Shirwadkar (Kusumagraj). It emphasizes the importance of preserving linguistic heritage while fostering pride, creativity, and cultural awareness.

Shivaji Maharaj Jayanti, celebrated to honour the birth anniversary of Chhatrapati Shivaji Maharaj, significantly contributes to students' development by imparting lessons in leadership, courage, and cultural heritage.

Teachers Day Celebration, contributes to students' personal and social development by fostering gratitude, respect, and a deeper understanding of the teaching profession. It is an occasion to honour teachers' invaluable contributions to shaping young minds.

Ras-Garba is more than a dance; it is a celebration of culture, community, and creativity. By participating, students improve physical health, social skills, and emotional well-being while deepening their appreciation for tradition and unity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Institute is committed to inculcating the core constitutional values into their students and employees to extend their services to the nation and make them a responsible citizen of the country. For sensitizing the students and employees of the college to the constitutional obligations, various activities like celebration of Independence Day and Republic day, Swaccha Bharat Abhiyan, Tree Plantation, Constitution day, etc. are organized by the institute. On the constitution day, the preamble of the Indian Constitution is read by all the students & staff, and a pledge is taken to maintain unity, integrity, and sovereignty of the nation and respect towards the constitution of India. The Republic and Independence Day are celebrated enthusiastically every year. Commemorative days of great freedom fighters like Subhash Chandra Bose, Vivekanand, Abdul Kalam Azaad, D. Laxminarayan, etc are celebrated by organizing various activities. The institute collaborates with different NGOs to help the needy sections of society by distributing essential items. The activities which were conducted, develop constitutional values like Patriotism, Humanism, Environmentalism, Harmonious living, Individual & collective excellence. These activities also make them aware of their rights as well as duties and responsibility towards the

nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://gncp.edu.in/NSS.php
Any other relevant information	http://gncp.edu.in/Extra-curricular%20activity.php

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute instills awareness about various historical figures and events of importance by celebrating the following national and international commemorative days, events and festivals. This inculcates communal harmony, belongingness and inclusivity among the students and staff. Following events are

celebrated with great fervour: Every year the college celebrates events of National significance i.e. Independence Day on 15th August, Constitution Day on 26 November and Republic Day on 26th January. Teachers' Day is celebrated every year on September 5 in the memory of Late Dr. S. Radha Krishnan, former President of India. Birth Anniversary celebrations of Mahatma Gandhi is organized as "Swachh Bharath Abhiyaan" a "Har Ghar Tiranga Campaign" in the college campus. International Yoga Day is organized every year to revive the ancient traditional knowledge of Yog sadhana that India holds. World Pharmacist Day and International Women's Day are celebrated by organizing events like rallies, seminars, blood donation camp etc. Gurunanak jayanti was celebrated in the premises of the society and everyone participates in this festival by offering sewa. Laxminarayan Day is celebrated in the memory of Late D.Laxminarayan, a visionary who led the foundation of LIT, Nagpur and contributed in the set-up of Technical education in Nagpur.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Paper-less working/e-governance

The institute is having Vmedulife software from last five years, however, all of its modules were not fully utilized. In the year 23-24, we started making use of its modules for managing the admissions, library activities, Alumni registration, issuance of various certificates, approval of leaves, etc. This way we are moving towards paper-less working and adopting e-governance.

Revised policy for faculty recruitment

The institute periodically recruits faculty, necessitating a revision of the existing policy. The IQAC, with input from all faculty members, initiated the policy revision process. A revised policy was formulated and subsequently implemented during the following recruitment cycle.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Creating globally competent pharmacist

From the very beginning the college has been trying to spread the light of knowledge as per teachings of Gurunanak Devji. In spite of students from diverse backgrounds, among all sections of people, college has never compromised on the quality of teaching. The mission is not only the goal of employability but also to build a character of the students and orient them to service of community. All efforts are taken to provide a strong basic graduate education by imparting knowledge appropriate to profession which is a pillar of personality and professional growth which is reflected in performance of pass out students in various areas. Structured course plan, conduction of regular classes, availability and willingness of teachers to interact with students, effective teaching methodologies, participative learning and transparent, unbiased evaluation are key features in creating good human beings who are constantly engaged in the profession of Pharmacy. Programme has shown its effectiveness in planning abilities, time and resource management and organizational skill. Development of ability of creative thinking, leadership and team building is helping the students in higher studies, for service sector as well as for Entrepreneurship honoring professional values and professional ethics.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To upgrade infrastructure to meet the demands of increased intake.
2. To foster research environment in college by introducing research review committees at undergraduate level.
3. To maximise the use of available MIS software by using it for the purposes like, attendance monitoring, CO attainment, assignment collection and evaluation
4. To streamline financial issues related to timely salaries disbursements.

To add additional specialization (Regulatory Affairs) in M. Pharm program.